

**SCMHA Executive
Meeting Minutes
December 14, 2022
Zoom**

Attending: Adam Gibson, Melissa Tripp, Kori Hudrick, Jenise Powers, Aaron Hamilton, Janessa Dunkerton, Melissa Kelly, Brad Wingfield, Nicole Hagedorn, Elisa Mowbray, Linda Iverson

Call to order: 7:08pm

Motion to accept Novembers Minutes approved. Motion by Adam, 2nd by Aaron. **Passed**
Task- Secretary to change wording from complaints to missed ice times

President Report:

Motion to support a \$250 full page ad for PJHL. Motion by Adam, 2nd by Aaron

-Game weekend Jan 28/29

-Conversations/Logistics talks on going with SCRD. Back to stage 1 water restrictions.

Vice President:

-Emailed P&P to Register, hope to have on website soon.

-Still need to add flow chart for communication. ie PCAHA, managers

-All suspension emails sent to managers should be sent to the President immediately

-Waiting for Ways & Means and Risk Managers additions for P&P.

Task: President to bring up lack of communication with Presidents at next PCAHA

Treasurer:

-November financials not done yet.

-Website – Ramp has been paid, will forward information to Chris to secure domain name.

-Emails to be set up during Xmas break.

-Content still needs to be filled.

Task: Treasurer to get a price from Roberta at Topshelf to complete website content.

Motion by Aaron to pay someone to complete website. 2nd by Adam. Passed.

Registrar:

- All team waivers are completed
- January 10 rosters are final
- CRC taking a long time to process, waiting for U13C.
- Coach credentials need to be checked.

Task: Aaron to add checking coaches credentials under Registers job description.

Task: Adam to request 5th credential access in Spordle/HiSports for Vice president.

Task: Aaron to add wording stating President, Vice President, Register, Ways & Means and Ref assignor have access to team and player penalty minutes.

In Camera at 7:50pm

Out of camera at 7:59pm

Risk Manager:

- Dr's not willing to sign letters for return to play due to illness.
- Only need letter for hockey injury
- Look at updating P&P to take out illness from wording.

Task: Risk Manager to check with other Risk groups and insurance before making wording changes in P&P.

Director of Female Hockey:

- Have applied to Global Girls with Powell River.
- Female Tournament was a success.
- U15 working on developing a new goalie.

Equipment Manager:

-Final sock order has arrived.

Question: Aaron can Melissa Kelly write up a contract for Apparel tender, contract in place for apparel is ordered in February so it arrives by August.

-Contract to include delivery expectations and cost.

-John at Topshelve is trademarking our logo

Task: Ways & Means & Equipment Manager to work on this together.

-SCMHA currently makes 3% off apparel order, \$900-\$1000.

-Haven't recouped gloves and shell cost, parents to be billed.

Ice Scheduler:

-More than half the teams are up to date with ice.

-Goalie clinic booked

-Members contacting SCRD/PCAHA directly.

Task: Nicole to email managers and explain flow chart and correct order of contact.

Task: Ways & Means to send out association email from board and explain fee structure, order of communication and upcoming events.

Ways & Means:

-Raffle tickets being handed out

-Ready for this upcoming U11C/U13C tournament

-All Christmas orders from Trail Bay are in, will have apparel at the tournament.

-Manager TeamSnap chat a great resource.

Director of Hockey:

- Working on schedule to assist with Rep teams during Xmas break.
- Alumni vs Coaches game Dec 23rd.
- 12 families provided for from our teams Christmas donation.
- Spring development for 08-13's. 2-3 teams if enough interest.
- Promote through SCMHA social media, full support from the board
- Not registered through SCMHA.
- More details to come.

Task: Brad & Melissa working on survey to gauge interest.

In Camera 8:34pm

Out of Camera 9:29pm

Next meeting: January 18th, 7:00pm

Adjournment: 9:30pm