



SUNSHINE COAST MINOR HOCKEY ASSOCIATION

Meeting Minutes

Wednesday, July 17th, 2024 | 6:30pm-9:00pm

Location: Gibsons Area and Community Centre

Present: James Wood, Kate Turner, Christine Hardt, Melissa Tripp, Poppy Hallam, Stacy Rumba, Adora McTaggart, Kori Hudrick, Karen Graves

Regrets: Kate Turner, Jenise Powers

Agenda

1. **Call to Order Time:** 6:31 pm
2. **Approval of Agenda 1st / 2nd / Amended/Carried/Defeated:** Stacey, Christine
3. **Approval of Previous Minutes 1st / 2nd / Amended/Carried/Defeated:** Karen, Christine
4. **Business Arising from Previous Minutes | Action Items**
 - 4.1. Director of Hockey Operations- Caymen Froude: Coach Selection Committee Update
5. **Director's Reports:**
 - 5.1. President's Report
 - 5.2. Vice-President's Report
 - 5.3. Registrar's Report
 - 5.4. Ways and Means Report
 - 5.5. Treasurer's Report
 - 5.6. Secretary's Report
 - 5.7. Director of Female Hockey Operation's Report
 - 5.8. Ice Scheduler's Report
 - 5.9. Equipment Manager's Report
 - 5.10. Director of Recreation Report
 - 5.11. Risk Manager's Report
6. **New Business:**
 - 6.1. SCR D Email regarding week of August 12th- Plans for ice?
 - 6.2. TBS Meeting update and proposed contract
 - 6.3. Logo Use Policy
 - 6.4. Team Selection Dates- Date that Rep Teams must be decided on to ensure "C" team balancing takes place in a timely manner.
- 6.5. Other business



Meeting Minutes

4.1 Director of Hockey Operations- Caymen Froude: Coach Selection Committee Update

- Working on a coach selection plan
- Draft stage of the on-ice coach selection
- Hitting clinic plans
- Starting to apply to tournaments for U11A, U13A and U15A. (got into Penticton for U13A)
 - Tournament selection is based on what coaches wanted when he met with them.
 - Concerns raised from the board around paying tournament fees for teams ahead of time and so far it is for one “A” team. The coaches told Caymen they were interested.
 - Concerns around the association paying for these tournaments and the risk that the teams don’t pay or don’t want to go to the tournament that is already paid for by the association. Caymen has booked the U13A and feels confident that the coaches in the running for head coach, want this tournament. The association cannot pay for several teams, it is not in the budget. There is a concern that house teams should have this opportunity like the rep teams.
 - Looking at getting a lump sum up front for the tournament
- If there is a request for early registration for a tournament before the teams are formed, Caymen and Christine will be the point of contact for the house and rep teams.

5.0 Director's Reports:

5.1 President | James Wood

- Took part in the presentation of Elphinstone Grad bursaries, presenting two bursaries and attended Chatleth the following day and presented two more bursaries.
- Spoke with Braeden Cross and his continued interest in bringing skills training to the association. He told James that he wanted to potentially bring Gilbert Brule on board as they work well as a team for their training plans.
- The total for Braeden’s contract is \$5,000 for the year, so if he wants to bring Gilbert on board, then with Gilbert’s costs, there would be less training days.
 - Board discussion came out that if Braeden wants the contract with Minor Hockey, he needs to sign it, otherwise his Cross Hockey can be hired by the teams with their allotted yearly budget.
 - James will talk to Braeden more about this.
- Had a meeting with Stacey, Kate, Theresa and Josh at Trail Bay Sports and on-line store. 3rd jersey Laga jersey \$70 each. Trail Bay offered to do a fitting for each person in First Shift. Normally First Shift sends their people that do their fittings and bring the gear with them. On-going discussions with Trail Bay Sports.
- Concerned around emails, there is an email from a board member, showed a personal email when it was returned. This occurred when Melissa Tripp was setting up that board member’s email and fixed it immediately during the meeting.



- Survey: Association members came to James with concerns and questions that there was a second set of survey results that didn't get reviewed by the board and the parents that completed those surveys are asking if their concerns and appreciations have been heard as there is nothing in the board notes. Board members stated there were multiple surveys submitted by the same parents and there are concerns that the survey results cannot be relied upon.
- For this coming year, we want to do the same as last year, by appointing one person for house and one for rep to review all of the away games and determine estimates for costs to be invoiced and advanced for head coaches expenses. We have house rep Christine Hardt who is willing to do it again this year, and we need a rep parent and Lisa Croteau has expressed interest. A call out will go out to the association.
- James, Melissa, Kori and Jenise came out with the kids for the Canada Day
- James spoke to Stu and Lonnie about arranging to get the container off Stu's property and get it onto James' property
- Have received emails with the Annual general meeting notes for PCAHA and BC Hockey annual general meeting minutes. Will send them out to the board.

5.2 Vice President | Kate Turner (Submitted by email)

- **Trail Bay Source for Sports Meeting- July 5th**
 - On July 5th, Stacy, James and myself met with Trail Bay Source for Sports owners Teresa and Josh. Discussions focused on strengthening our association's relationship with TBS and providing our membership with fiscally responsible options for gear procurement. Our gratitude for TBS's dedication to our hockey and sports community was emphasized, and we explored improved communication strategies and a more collaborative approach moving forward.

TBS is prepared to offer competitive pricing for our alternate/third jerseys at approximately \$70.00 each, a huge discrepancy from last season's \$150 through Wingman Sports, which unfortunately did not meet our expectations for delivery time or specifications. Additionally, TBS's proposal to launch an online retail store selling custom SCMHA gloves and pant shells was met positively. TBS shared the importance of communicating our needs, logo enhancements etc. well in advance as ordering deadlines typically have lead times of 9-12 months.

In support of TBS, we plan to promote their sales actively through our communication channels. Stacy will collaborate with Josh on selecting affordable team gear options for the upcoming season, addressing both quality and budget considerations. We communicated to TBS that our current pant shell and glove inventory is sufficient for our U15 and U18 A teams.

Potential initiatives include a specialized "Fit" night for SCMHA members and issuing coupons to entice new players. Additionally, the positive impact of integrating the First Shift program fit night at TBS's retail location was discussed to not only support local business but also to showcase the store's offerings.



TBS is also dedicated to expanding their inventory with a broader variety and higher-end equipment, such as premium-level hockey sticks, to better serve our hockey community.

The meeting laid the groundwork for a fruitful partnership that promises mutual benefits and an elevated experience for our association members.

- **Website Updates:**
 - Continue to add information to upcoming events and make improvements where necessary.
- **Job Position Planning:**
 - Working through taking all the information contributed at the recent job position planning session into updated job descriptions. These job descriptions will be placed in the P and P manual.
- **Director of Hockey Operations**
 - Developed invoice template for Caymen to use to log description of hours. Caymen has been asked to submit his invoice 1-2 days prior to board meetings for approval.

5.3 Registrar | Jenise Powers

- Nothing to report, Team Snap was down.

5.4 Ways and Means – Melissa Tripp

- Tim Hortons jerseys sponsorship renewed
- Chatted more with Top Shelf about 3rd jersey
- First store emails going with Josh and Trail Bay
- Secured the ice for the try me day.
- Ice is going to in now on August 12 the SCR D is not repairing the chiller.
- Working with Caymen and Braeden for ice for a camp in August 12-15th
 - Braeden will run the camp during the days for U15 and below, the board has to do the admin for sign up and advertising and the association will get 20% profit.
 - U18 will be in the evenings.

5.5 Treasurer | Karen Graves

- No report – Quick Books has been down and hoping to get it up soon.
- \$196,000 in the chequing account but will be going out soon for ice costs.
- Final gaming summary due at the end of this month

5.6 Secretary | Poppy Hallam:

- Nothing to report



5.7 Female | Kori Hudrick:

- Working on female day camp. Leah Lum will be coming, talking about doing 3 different ice times for 3 different age groups and a meet and greet and already have 20 females signed up.
 - Sent it to Julie in Powell River to see if any of their girls want to come down.
- Funding for BC Hockey female programs and will apply for that grant again, up to \$1000
- Aug 19-22 Esso camp. Slower for numbers to come through. Numbers from this always helps the U9s.
- U11 will be a go for sure with a couple of brand-new players at U13 who will play down because they are new. Just need to present that to PCAHA to have permission for 2 brand spanking new girls who just did Esso. Coach has signed off on all of them for skills.
 - It's just U9 that we don't know about, because they may not be thinking about hockey this time of year.
- Have been explaining to the new players on how to sign up for minor hockey and how to get a registration number. Jenise will be able to help new players navigate the sign-up process.

5.8 Ice scheduler | Kendra Bell

- Kendra talked with Tom last week and the core isn't complete yet as he is still waiting for the tsunami schedule.
- She emailed back regarding the extra ice, but will now wait to see what is planned for camps that week.
- When she gets back from holidays, she'll get the summer schedule entered.

5.9 Equipment manager | Stacey Rumba

- Will order the jerseys socks, letters, pucks from Trail Bay
- Working on moving the c-can
- Working with Melissa Kelly to get the rest of the jerseys
- Missing jerseys have been returned. All but one and it appears to have been misplaced.

5.10 Recreation | Christine Hardt

- Working on initiation stuff to hand out at the beginning of the year and will review it with the board in the August meeting.
- Brainstorming on ways to advertise Try-Me skating

5.11 Safety | Adora McTaggart

- Sent out all the info for the CRC and have received some of them back.
- There will be a new stream-lined way as of July 26.



6.0 New Business

6.1 SCR D Email regarding week of August 12th- Plans for ice?

- Covered above.

6.2 TBS Meeting update and proposed contract

- Discussed in-camera

6.4 Tryout dates

- Sep 7 and Sep 14 tryout game weekend. U13, U15, U18
- Deadline for selecting all rep teams Sept 16
- If we can't get enough ice time for U11 after Sept 3, then we can extend their date.
- Melissa Tripp will move the date for U13A tryouts, as it was the night of the Enio.
- Transitional and divisional skates Week of August the 19th and the 23rd U9 and U11

Next meeting date:

- August 13th, 2024- 6:30 pm at Melissa Tripp's house.
- Team declaration and roster number discussion meeting: August 20th, 2024- 6:30pm @GACC

Adjourned: 9:29 pm