



SUNSHINE COAST MINOR HOCKEY ASSOCIATION

Executive Meeting Agenda

November 12th, 2024 | 6:30pm-8:30pm

Location: Gibsons Area and Community Centre

1. **Call to Order Time:**
2. **Land Acknowledgement**
3. **Introductions- Story Activity- Kate (tabled from October Meeting)**
4. **Approval of Agenda 1st / 2nd / Amended/Carried/Defeated**
5. **Approval of Previous Minutes 1st / 2nd / Amended/Carried/Defeated**
6. **Business Arising from Previous Minutes | Action Items**
 - 6.1. U18C Shared Ice Times
 - 6.2. HCR Volunteer Tracking
7. **Director's Reports:**
 - 7.1. President's Report
 - 7.2. Vice-President's Report
 - 7.3. Registrar's Report
 - 7.4. Ways and Means Report
 - 7.5. Treasurer's Report
 - 7.6. Secretary's Report
 - 7.7. Director of Female Hockey Operation's Report
 - 7.8. Ice Scheduler's Report
 - 7.9. Equipment Manager's Report
 - 7.10. Director of Recreation Report
 - 7.11. Risk Manager's Report
8. **New Business:**
 - 8.1. DOHO Report-Submitted
 - 8.2. "C" Division Team Balancing- process and communication to membership
 - 8.3. Strategies for addressing member dissatisfaction and maintaining our association reputation.
How can we strive to be BC Hockey's "Association of the Year" again?
 - 8.4. Draft "Dark-Ice" Policy
 - 8.5. Development standards in Co-Ed, Female and Rep programming Discussion
 - 8.6. U18C Shared Ice- Overview from previous meeting- need to separate ice times
 - 8.7. Officiating proposal from Aspen
 - 8.8. December Newsletter Ideas

9. **Call to Order Time: 6:45 pm**
10. **Land Acknowledgement Introductions Kate**
11. **Story Activity- Kate (tabled from October Meeting) (Tabled again)**
12. **Approval of Agenda 1st / 2nd / Amended/Carried/Defeated**
 - 12.1. **Motion to Approve Kate, Seconded Jenise. Carried.**
13. **Approval of Previous Minutes 1st / 2nd / Amended/Carried/Defeated**
 - 13.1. James clarified that he had dealt with the conflict with BC Hockey from Kate's Vice-President report.
 - 13.2. **Kate moved to approve. Second Stacey. Carried**
14. **Business Arising from Previous Minutes | Action Items**
 - 14.1. U18C Shared Ice Times

Kate reached out to Kendra to discuss this and she wasn't aware of the request. At this time, there has not been any formal complaint from the SCR D about the ice being chewed up by having so many strong players on the ice at one time.

Christine went through the scheduling with Kendra to try to find ice and the only option they can find is to have U11A and U13A share their Tuesday ice times.

We could propose that U18 female practice after the U18C so there is a cleaning.

Kate is going to make a motion to direct our director of ice to separate those practices.

U15C has asked to move their Friday night practice because they have a Saturday morning practice and the game time is 9:15 am in Sechelt.

U11C1 and U13C1 keep getting bumped because of Tsumani games.

It needs to be equitable between all the A, C and female teams. We need to make a schedule that has each week, one team gives up their ice every week.

Can we go back to Tom and ask him, is there any spot that we can have. Is there any ice anywhere that isn't being used. (1st)

Kendra to put out something to the coaches and managers and let them know that we are going to consider bumping someone from their ice each week so that the U11C1 and U13C1 can have their fair share of ice times. (rotating cancellation and the team who gets cancelled gets priority for any ice availability)

Motion to implement the following changes to the ice schedule to optimize ice usage and ensure fair access for all teams:

A) Inquiry for Extra Ice:
The SCR D shall be consulted to determine if there is any extra ice availability. Should additional ice be found, it will be allocated to the U18C1 team.

B) Ice Allocation if Extra Ice Unavailable:

If no extra ice is available, the U18C team will utilize one of the U11A and U13A Tuesday Ice Time. The U11A and U13A teams will share ice time, rotating their schedules between Gibsons and Sechelt on a weekly basis. This means:

C) U18C1 will also rotate ice times on Tuesdays in accordance with the new schedule.

Rotating Cancellation System:

We will establish a rotating cancellation among teams, ensuring that no single team consistently loses ice time each week due to Tsunami Games.

D) Priority for Cancelled Ice Time:

Teams that have had ice time cancelled will receive priority for any extra ice time that becomes available.

ALL IN FAVOUR: PASSED

- 14.2. HCR Volunteer Tracking. Jenise and Christine to work together. Jenise will download the credentials/expiry and send them to Christine to input into a spreadsheet and see if she can play with it and find a way to make it easily accessible.

15. **Director's Reports:**

15.1. **President's Report**

I received all of our "A" stream flight placements and sent them off to our coaches and managers

I did the announcement/ introductions for the u18 C1/C2 Irish saint's series. They were exciting games to watch

I was a part of the Lions Gate league meeting on October 28th at 7pm. We have a new u7 league manager, Marissa Allen. We spoke about our U9 teams playing games outside LG league after December 1st. U11 was brought up as well in regards to balancing of teams. Paula said that they would reach out to the association individually. It was also mentioned that U18 has had lots of unsportsmanlike conduct penalties. Lastly, some players have been showing up to games without stop signs on the backs of their jerseys. The meeting minutes haven't been released yet.

I was in correspondence with the Lions Gate League managing director, Paula Palmer, in conjunction with Kate, Caymen and Christine in regards to team balancing for our "C" division teams

15.2. **Vice-President's Report**

15.3. **Motion to approve the purchase up to 18 Hockey Canada coaches app subscriptions, one for each team to a maximum of \$750.** This would come out of the coaches development fund. With the caveat, if they already have it or prefer something different, they can use the money towards an equivalent app they may already have. **All in favour. Passed.**

15.4. **Registrar's Report**

Total number of rostered players: approx 288

Opened registration for Nov 18 development sessions and numbers are sitting at 54.

U7/U8- 9

U9/U11- 14

U13/U15- 18

U9-U13 Female- 8

U15-U18 Female- 3

We do have a new player wishing to return to play for U15C - Daniel Cyr. Currently they are sitting at 17-2. this would officially max out their roster.

Contacted all managers about coaching staff currently needing to complete credentials by Dec 1.

And as of note: U13C won a the Grand Prize in the Lordco Canucks Contest. 2 hours ice time at Rogers arena and \$3500 for team development and costs.

15.5. **Ways and Mean's Report**

Heading into tournament season here, things are going very well.

- U11C / U13C is full with 8 and 6 teams (4 local)

- Female is 6 and 3 so far (2 local)

- U9 and U7 - 5, 5, and 4 with 3 local

U13A - 6 teams 1 local

Tournament volunteer team is up and running on Teamsnap and going well. Volunteer schedule out to teams for first tourney

Spring schedule is completed, collaborating with Tsunami and all is going well there, it should be the same as last year but possibly separating Female and U7 riptide weekends.

Pro D Day - All organized together with Kori for next Monday

Cost recovery is approx \$1680, and registrations cover \$1560 as of today but expect to continue filling up.

The first goalie session with Boston was very well attended, with 14 goalies and our two goalie coaches in attendance.

I am working on a plan for holiday development ice, plan to come soon!

Final Team sponsors:

U11 Female - First Response

U11A - Husband Contracting

U13A - Jenkins Contracting

U15 Female - Glass Doctor

U15A - Define Tile

U18 Female - Coast wide fire and Flood Restoration

U18C - Scotiabank

U18A - Source for Sports and Custom Flooring

Total \$9000

Raffle licence approved - just about to order tickets this week.

Christmas store now closed - will get an update of sales for next meeting

Season opening store made \$750.27

** To discuss:

- Team fundraising requests to Tsunami. There have been some questions from teams if they can do some fundraising at Tsunami games such as concession or raffles. Melissa to reach out to Rick Hopper and see if that is something they might allow, perhaps a minor hockey night or something. Check with the vendors in the parking lot for a hot dog night or something.

- MCFD Christmas family partnership, they are not doing Christmas families this year, so Melissa will send out 3 options for teams to donate to so its fair to those.

15.6. Treasurer's Report

My report is as follows:

Chequing Account Balance as of Today: \$274,136.75

Balance Sheet and reconciliation reports are attached for review.

Some confusion around the Coach ferry reimbursement. I would like to clarify the policy and send a reminder to the managers chat so they can make sure coaches know who/what is covered and how to submit. Use the experience card. Head Coach and assistant coach in the same car.

Respect in Sport reimbursement etc, please have people screen shot for what it is.

I had some issues with the e-transfers. Worked with the credit union and discovered there are weekly and monthly limits that was news to all.

E-transfer limits for our account:

10k per single transaction

20k per day

50k per 7 days

100K per rolling 30

Motion to approve Aspen's officiating proposal to reallocate \$3500 toward ref development this season, with exception of the gift cards to the referees. Instead, use the money provide food to referees during tournaments. Christine seconded. All in favour

15.7. Secretary's Report

Working with the U11C and U13C for their upcoming tournament

Mikel Grant was sick, so didn't get to take photos of the pendant and pin. They will produce 20 for the first run so we have some on hand to sell and display for orders. \$100 plus \$20 chain for each. Only cost will be the chain if we can do jewelry drives for the remainder..

15.8. Director of Female Hockey Operation's Report

November Pro D Day camp

Booked Whitney , created poster. Sent camp info to Powell River to help fill the female camp.

Working with U9 coach and bench staff weekly. Helping to book exhibition games, tournaments and development sessions.

Noticing that it is very overwhelming to new managers/coaches to take on these extra responsibilities. Been thinking about how to help support in the future.

Balancing completed

U18- Red

U15- Blue

U11- Red

Teams will be rebalanced at Christmas if needed. U18 will most likely split the red division to purple and red. If that happens I do see our U18 team moving up to purple.

Female tournament

Re-sent flyer to PCAHA associations again

Talked with Julie (female director for Powell River) she is working on getting the u11 team to register.

U11 Powell River/sunshine coast monthly games are starting Dec 8.

Oct Female committee meeting

Attended the meet at pcaha office.

Mostly talked about balancing

Touched base on the excellence program

Making changes around wording of u9 team sizes. This will need to be voted on and approved at the presidents meeting Nov 24.

15.9. Ice Scheduler's Report

This last month has been super busy with game conflicts. I still have a couple needing to be resolved. It feels like there are quite a few new managers on the other teams who have never had to deal with coming over on the ferries. I've worked with a couple of our managers to deal with those conflicts.

Currently going over the schedule to find make up ice for teams who lose practice times for the Jr games. Was able to find a couple. Will eventually make up all the lost ice.

I chatted with Christine regarding 18C shared practice. I will let her speak to this one (done)

15.10. Equipment Manager's Report

Practice jerseys have been ordered and will be here next week. \$14 each with taxes and based on volume the cost was reasonable.

What are we going to do with all of these at the end of the season?

Association to pay for captain/assistant letters for third jerseys. Yes - All in favour

15.11. Director of Recreation Report

I continue to receive questions and concerns related to team balancing.

James, Kate and I met with U11C coaches on November 1st to discuss team balancing and development

PCAHA advised us that some SCMHA members have reached out to PCAHA directly. Kate posted a reminder in the manager's chat asking them to inform members of the correct complaint process through SCMHA. No one should be contacting PCAHA directly.

Kate, James and I provided the following summary of the balancing process to Lions Gate League's managing director, Paula Palmer, on November 11th. More detailed information will be provided for each division if it is required.

1. Divisional Skates- Mid-August to Mid-September
2. Placement Requests: Parents and players were invited to submit team placement requests by September 15. This date also marks the deadline for rep team cuts.
3. C Player Assessments: From September 16 to September 22, the Director of Hockey Operations (DOHO) and independent evaluators conducted assessments.
4. Final Scoring Review: The DOHO and the Director of Recreation (DOR) met with coaches from each division to:
 - a. Review evaluation scores and align them with coach evaluations to determine final scores for each player.
 - b. Discuss any suggested team rosters and draft initial teams based on evaluations.
 - c. Consider player and parent requests for placement, facilitating trades if warranted.
 - d. Analyze overall team evaluation and balancing scores, trading players as necessary to achieve balance.
5. Balancing Games: Each division participated in a minimum of two balancing games. Coaches engaged in discussions following these games to finalize player trades.
6. Record Keeping: The Director of Recreation maintained detailed records of team evaluation and balancing scores, which were shared with coaches during trade discussions.

7. Dispute Resolution: In cases where coaches disagreed about trades or final team rosters, additional meetings involving the DOHO and board members were organized to facilitate resolution.

8. Team Selection Deadline: The process culminated in the C Team selection deadline on September 30.

Coordinated U18C1 and C2 exhibition games with the Ireland National U19 Hockey team with Kori on November 3rd. Between games our U18C teams hosted a pizza party for all players and presented them with small gifts. Everyone had the opportunity to meet and socialize with the Ireland team. We learned that there is only 1 ice rink in all of Ireland, many of their players travel 7-8 hours round trip to play a game of hockey. Their association plans these trips to provide their players with development opportunities.

At our last meeting we agreed that I would work to develop an online tool for Team Managers, Board Members, etc. to access volunteer certification information for all our members. I have not been able to start work on this as I am waiting for an HCR report from our registrar.

Starting work with Kori (U18 C1 manager) to develop a buddy program for our U18 C teams. C1 will buddy with U9 Developing and C2 with U9 Proficient. I have also reached out to our U11 coaches and will be coordinating U18 on ice helpers for their practices.

Met with Kendra to discuss possible changes to the ice schedule related to 18C shared ice concerns, and a request from U15C. I've also received some concerns from teams whose practices are cancelled regularly due to Tsunami games and would like to consider options to ensure that all teams receive equal practice time. Perhaps we discuss rotating practice cancellations for all teams, A, C & Female? Issues and options to be discussed further at our meeting with a final decision from the board.

15.12. Risk Manager's Report

Shouldn't change room volunteers also have RIS to be considered "screened & TRAINED"?

Yes

Some CRCs are still trickling in.

If Managers can send (me) the risk manager a list of volunteers who are submitting their CRCs,(especially if not in HCR) this will make it easier to contact individuals I need to follow up with.

Please add to CRC instructions:

If you do not verify your id on-line with your BC services card, please send a picture of your drivers license to: riskmanager@scminorhockey.com

16. New Business:

16.1. DOHO Report-Submitted

16.2. "C" Division Team Balancing- process and communication to membership

16.3. Strategies for addressing member dissatisfaction and maintaining our association reputation.
How can we strive to be BC Hockey's "Association of the Year" again?

16.4. Draft "Dark-Ice" Policy

- Kate: Motion to approve “Dark Ice” policy in place immediately. Seconded Karen Graves.
- 16.5. Development standards in Co-Ed, Female and Rep programming Discussion (Tabled for Caymen to be present)
 - 16.6. U18C Shared Ice- Overview from previous meeting- need to separate ice times (Addressed above)
 - 16.7. December Newsletter Ideas (tabled)

Next meeting: Tuesday Dec 10, 2024 at 6:30 in Sechelt

Adjourned 9:36 pm