



## SUNSHINE COAST MINOR HOCKEY ASSOCIATION

### **Executive Meeting Agenda**

December 10, 2024 | 6:30pm-8:30pm

Location: Sunshine Coast Arena, Sechelt

#### **Agenda**

1. **Call to Order Time:**
2. **Land Acknowledgement**
3. **Introductions- Story Activity- Kate (tabled from October Meeting)**
4. **Approval of Agenda 1st / 2nd / Amended/Carried/Defeated**
5. **Approval of Previous Minutes 1st / 2nd / Amended/Carried/Defeated**
6. **Business Arising from Previous Minutes | Action Items**
  
7. **Director's Reports:**
  - 7.1. President's Report
  - 7.2. Vice-President's Report
  - 7.3. Registrar's Report
  - 7.4. Ways and Means Report
  - 7.5. Treasurer's Report
  - 7.6. Secretary's Report
  - 7.7. Director of Female Hockey Operation's Report
  - 7.8. Ice Scheduler's Report
  - 7.9. Equipment Manager's Report
  - 7.10. Director of Recreation Report
  - 7.11. Risk Manager's Report
  
8. **New Business:**

**Meeting Minutes - Website**

**December 10, 2024**

**Sunshine Coast Arena**



9. **Call to Order Time: 6:39 pm**

**In attendance:** James Woods, Kate Turner, Melissa Tripp, Christine Hardt, Jenise Powers, Karen Graves, Kori Hudrick, Poppy Hallam, Kendra Bell

**Regrets:** Adora McTaggart, Stacy Rumba

10. **Land Acknowledgement Introductions** Kate

11. **Story Activity- Kate** (tabled from October Meeting) (Tabled again)

12. **Approval of Agenda 1st / 2nd / Amended/Carried/Defeated**

13. Jenise Powers, Seconded; James Wood, Carried

14. **Approval of Previous Minutes 1st / 2nd / Amended/Carried/Defeated**

Christine Hardt, Seconded Kendra Bell, Carried

**14.1. Kate moved to approve. Second Stacey. Carried**

15. **Business Arising from Previous Minutes | Action Items**

16. **Director's Reports:**

**16.1. President's Report**

I attended a MHA lunch box meeting Nov 19th. 12-1pm. We discussed the virtual banner roll out. We also spoke about how it's going with u9 major/minor and the roll out of new pilot (full ice). There were concerns mentioned about their being not all strong players all the time and that there was not enough puck touches at times. It was mentioned that we're doing this because we are forced to compete with losing players to HPL but that it's not in the best interest of development. A question was asked about the implementation of the buzzer for line changes to keep stronger players together and weaker players together on different lines so there's more puck touches and actual development. Some feel that essentially major u9 is a rep team even though it's not labeled as that. We also spoke about game times and travel with other associations. They asked for PCAHA to ask other American associations to make sure that we don't have really early starts for u11a and having to travel and go through the border to make a game for 8am. Someone asked if it can get pushed to 10/11am or later like it has been in the past

I attended a PCAHA meeting in Burnaby November 24th at 930 am. We voted on a motion for PCAHA to move to electronic banking from writing cheques. There will be a minimum

of two signatures in order for approval. It was carried. We also voted on allowing our female divisions to increase the number of AP's allowed for tournaments to align with our coed programs. It was also carried. We also touched on abuse towards officiating persons and how it wasn't tolerated. We are seeing a number of increased incidents. We also talked briefly about the U9 pilot program and that a survey would be sent out soon for the participants as well as the association.

I attended a LG meeting on November 25. Some U9 teams are asking if they can play two different games on the same day to limit the amount of travel days. It usually doesn't happen but could be considered especially for teams like ours that do a lot of time consuming travel. It has to be ok with both teams and put forward to the league manager. It was mentioned that there has been a lot of accusations of racial slurs that the refs aren't always hearing. We need to remind all teams that this isn't welcome and that it's not acceptable. It was mentioned that false reports happen as well. Tardiness of getting conflict games dealt with was another issue raised. The LG will pull tournaments if the conflict games are not completed for a long time. We also touched on the Scholarship Tournament coming up soon.

I had a phone call with Tom Poulton on December 6th. He wanted to make sure that everyone was being respectful when communicating with the staff. He said that he would like to know in August next year to cancel public skates in leu of tournaments. I mentioned the difficulties this year with the new tsunami schedule and that being possible. He mentioned mesh logos for the ice in Sechelt next year which will save on the installation fee compared to painting with a number of staff. Tom mentioned that they will make room to store our logos. I was also told that he would be reaching out to Stacy because the lock box was installed for the storage room at GACC

I also corresponded with Paula Palmer in regards to the balancing of our house teams. Paula was wanting to see our processes that we undertook this season for our teams. I included Christine Hardt, Kate Turner and Caymen Froude as they helped oversee the entire process.

#### QUESTIONS:

Is the virtual banner going through? Not this year, but next year most likely due to costs and some associations don't want them because they don't have space. Perhaps the association/team could purchase the physical banner.

QUESTION: The refereeing, it is not consistent and is there support for referees outside of our association because sometimes parents get upset and yell at refs. But not appropriate for parents to be yelling at refs.

## 16.2. **Vice-President's Report**

- 16.2.1. Ideas for flyers for other teams. How often should we sharpen our skates? Suggestions for content, even small things.

16.2.2. 7:02 pm “In Camera”

8:14 pm “Out of Camera”

#### Building Strong Teams: Effective Strategies for Player Discipline

- A coach development session was facilitated with Caymen, which had a great turnout.

#### December Member Update

- Drafted and shared the December update with members.

#### U13C2 Coach Support

- Assisted the U13C2 coach in addressing team concerns related to poor attendance.

#### Elves Club Christmas Families

- Collaborated with Mel Tripp to communicate information regarding 7 families (2 families are being shared) across 9 teams. This marks our first collaboration with the Elves Club and SCCSS to sponsor families with Christmas hampers this season.

#### U11/U13 Balancing

- Engaged in extensive discussions with Paula Palmer from PCAHA regarding U11 balancing. A decision was made not to proceed with moving any players at this time, bringing this situation to a close. Clarified the goalie situation and requested a roster change to ensure PCAHA was informed.

#### Ref Helmet

- Addressed the issue of a stolen referee's helmet with Aspen and Tom Poulton and communicated the matter to the association.

COMMENTS. Yelling from the stands, parents sending emails out instead of going through the conflict resolution/manager/coach instead of going to the board. Just a reminder to the parents to please go through the chain.

8:25. “in camera”

8:31 “out camera”

### 16.3. Registrar's Report

Here's the breakdown of registrations and an updated spreadsheet. I have two pending registrations for U7 currently, so that number will go up.

Division	Skaters	Goalie
U7	19	
U9 Devel	14	
U9 Pro13		
U11A 15	1	
U11C1 14	1	
U11C2 15	1	
U13A 13	2	
U13C1 12	1	
U13C2 12	1	
U15A 14	2	
U15C 19	2	
U18A 17	2	
U18C1 18	2	
U18C2 18	1	
U9 Female	12	
U11 Female	13	1
U15 Female	18	1
U18 Female	15	1
TOTAL	271	19
TOTAL:	290	

Also have opened the registration for the two development days over Christmas Break and the hitting clinic. They are currently sitting at:

Dec 23 w/Braedan  
 U7/U8 - 4  
 U9/U11 - 8  
 U13/U15 - 8 and 1 goalie  
 U15/U18 - 2

Dec 27/28 w/Caymen  
 U7/U8 - 3  
 U9/U11 - 4  
 U13/U15 - 9 and 1 goalie  
 U15/U18 - 4

Hitting clinic: 3

Coaching Credentials are almost complete. I'm just waiting for BC Hockey to add a CATT to one profile and then we have all our teams approved. Our U13, U15, and U18A teams have been fully approved as eligible for provincials.

Just a note for updates on the changes to the coaching courses: Hockey Canada has made division-specific modules for C teams now. So instead of just completing Coach 1 or Coach 2, they also have to do the age-specific module to be certified for whatever division they are coaching. So next season, any coaches moving up will have to log back in to their coach 1/coach 2 courses and complete the next division module to end up being certified. This was not clarified until our deadline was communicated, but thankfully only affected a handful of our coaches, who all were able to complete the module within a day.

And on a personal note: U13C2 participated in the Lordco Canucks Minor Hockey Skate with Kirk McLean on the 4th. The kids got to see the visitor dressing rooms, walk on the ice through the visitor bench, and had a great little tour and experience underneath Rogers Arena.

#### 16.4. **Ways and Means Report**

The U11C and U13C Tournament went very well, with lots of volunteers. I am working on a host team manual, and some ironing is still out there.

Pro D Day went well. We need volunteers to help change rooms as supervisors for December camps.

We had two more goalie sessions with Boston. Some coaches were out to learn, and there were lots of goalies. We have one more before the end of the year.

Lots of interest in goalie gear - we may have to purchase some more depending on how our equipment budget is going :)

Two development sessions for the holidays are organized and up and running. I worked with Tom and Kendra to arrange times with our vendors. Tom was very flexible about this.

Final Team sponsors: (UPDATE)

U11 Female - First Response

U11A - West Coast Logos

U13A - Jenkins Contracting

U15 Female - Glass Doctor

U15A - Define Tile

U18 Female - Coast-wide fire and Flood Restoration

U18C - Scotiabank

U18A - Source for Sports and Custom Flooring

Total \$9000

Raffle tickets should arrive any day now.

The new swag store is running with West Coast Logos; It's going well so far!

MCFD families organized together with Kate

Tsunami is on board with Minor Hockey nights, where teams can sell things, etc. This will work well for raffle ticket sales.

More work to do on this.

Photos distributed - a few hiccups, but those teams dealing directly with AAA

#### **16.5. Treasurer's Report**

It has been very busy. Sorting through all of the tournament money coming in for auction baskets and payments and again a reminder to ensure people have put in a description for what it is. And also, when people seek reimbursements, they aren't going in and collecting their money. Transactions sit for weeks and people don't go in and claim their reimbursement. Message to managers to remind people.

Plan for a budget meeting in February or March - in order to do the paperwork for gaming grants.

It's all on-line and it's the long form to ask for more money.

Should we pay someone to apply for the grants? Yes. We should look into that.

Because of the mail strike, we have not received any ice bills. Kendra can get Karen the ice bills.

#### **16.6. Secretary's Report**

Worked with the U13/U11C hockey tournament last weekend. Also going to do what I can do to help with the female tournament.

#### **16.7. Director of Female Hockey Operation's Report**

U11-U18

The regular season is running smoothly. After Christmas the league will make any adjustments needed to flights.

U9- Has been a bit of a struggle getting things going. Not having regular games and parents being either very new to the program or have older siblings in hockey has made it a bit more challenging to schedule games or tournaments. I had planned to work with Powell River to create a home and away schedule with them but am finding it is a bit tricky dealing with their team as they too have a lot of new volunteers and I believe it is overwhelming. I have a good chat with their Female coordinator and think it will be best to work with her and PCAHA/VIAHA to create maybe a schedule for next year at the younger age group. This will be an ongoing project.

U9 did host their first home game Saturday vs Vancouver. The two teams had a wrap up pizza party after and it was a great success. They then headed up to Powell River Sunday for their first away game. The team had a great time.

Working with them to create a weekend away with some of the valley teams. Hoping to give the girls the feeling of a tournament weekend

U9 female teams will begin playing full ice games Jan 1. Will work with the coaching staff to start preparing the team for the transition.

I have completed my mid season meetings with U9,U15 and U18

U9- met with the coaches at the coffee shop and went over how the season was going.

Great feed back- good attendance for the early morning practises, great group of parent volunteers

When asked about challenges- managers' role is a lot to take on. Looking into how we can make this role easier for new parents to step into the day to day tasks.

Head coach role- looking at how we can support new coaches in this role at this level. Maybe have Caymen come help with age appropriate drills. Or work with U9 minor/major coaches to brainstorm ideas.

Asked about the development funds, if they are using them, they have been focusing on Power skating with Sam. It has been great to have her out and will continue.

The U15-Season is going well. Coaches were hoping to be placed in a lower flight after balancing. I believe they are in the right flight. as they are sitting in the middle of the pack. We will see what happens at Christmas.

The team is bonding really well. Good team dynamic. No big issues.

Coaches did want to say having the conflict resolution position has been great this season.

Asked about Development funds- They have tried to book Cross hockey but are unable as he is busy the same time their ice times are.

When asked what struggles they are having - re-scheduling, rescheduling is always difficult with multiple emails. Not sure how we can improve,

U18- It has been great to connect with Mer weekly about the program, team and how things run. We are able to touch base when questions come up. I am planning more of a structured meeting with him and Jodi next week.

U11- have not met with them yet planned for next week.

Female Tournament- sending lots of emails to help secure the last 2 teams after losing a couple teams. Powell River has put together a small U11 team but we were unable to secure a four team for U15.

Female committee meeting- attended the meeting over zoom Nov20

Key points

-zoom meeting is planned for Dec 11 for U9 coaches and manager to go over the transition to full ice Jan 1.

-The committee blacked out Jan 8. No games will be scheduled this date to allow all teams to attend the PWWHL game in Vancouver.

-discussed the format for playoffs, will send off to all teams next month

Up-coming events



Dec 16- U18 female will attend U11 female to mentor the practise

Dec 20-22 U11/U15 Female tournament

Dec 23- Whitney to attend both the u9/u11 and u15/u18 practise time for a development session. Teams will use their development funds to cover the cost.

Dec 27- U18 female to play Women's league. This event is part of the world girls hockey weekend that is normally hosted in Oct. Due to scheduling we are holding it over winter break

TBA- U18 female to mentor U9 female team some time over winter break.

Applied for Kruger Big Assist

#### **16.8. Ice Scheduler's Report**

The game schedule for our two U9 teams dropped. Helped both managers to resolve their conflicts

There have been a lot of room bookings coming in with teams wanting to do xmas parties. Completed the holiday ice schedule, times are all loaded into teamsnap. Over the xmas break we have 44 ice slots - not including the camps. Each team has ice time scheduled over the break. This also includes development ice for the female program, a hitting clinic and an exhibition game between the U18F and the woman's league.

Loaded the second half of the schedule into teamsnap. The next task is to go through all schedules and look for open ice and fill those in with teams who have had cancelled practices.

Moved the 18C to solo and have the U11A and U13A doing a shared practice on their Tuesday practices starting next week alternating between Gibsons and Sechelt.

#### **16.9. Equipment Manager's Report**

Equipment Report for tonight's meeting

Practice jerseys were received, sorted and distributed to all the U11-U18 C and female teams. They were very well received and excited to see all the teams putting these to use.

We were finally able to get a lockbox installed at the Gibsons Arena for easier access to the community gear.

Helped locate any extra helmets and visors from the community gear for our new refs

Teresa from Source reached out regarding options for tracksuits next year instead of using Bauer. We are waiting for some samples to come in so we can see them in person. It sounds like a higher quality product for a lesser price, but not a brand name that is known. Something to consider.

Gloves were inventoried and a selection brought to the recent tournament to sell. We have a lot of gloves remaining for the U15+ ages. Decided to sell these for \$100 per pair in hopes we can make some sales at future tournaments as well.

## 16.10. Director of Recreation Report

- Reviewed ice schedules with Kendra and met with U18 C1 & C2 coaches to discuss options to end shared practices per motion at the last board meeting related to issues with too many players on the ice. Submitted plan to update practice schedules starting week of Nov. 21st. The changes have not yet been implemented, waiting for confirmation of schedule updates. December 17th
  - Reviewed practice schedules for all C teams to determine how many practices have been missed by each team. Review of Female and Rep teams is pending as I have limited access to their schedules.
  - Developed a tracker to monitor weekly practice numbers and cancellations. Implementation of new rotating practice cancellation is pending, further discussion is required with Kendra.
  - Noted that teams have been scheduled for make up practices when ice was available, the number of missed practices is actually less than has been reported. The following numbers reflect the C teams up to Dec. 8th:
    - U11 C1 - missed 2 solo practices
    - U11 C2 - missed 1 solo practice
    - U13 C1 - missed 2 solo practices
    - U13 C2 - missed 1 shared practice
    - U15 C1 - missed 2 solo and 3 shared practices (3 missed due to away games)
    - U18 C1 - missed 3 shared practices and had 3 extra solo practices
    - U18 C2 - missed 1 shared practice
  - Continued to address concerns/requests related to balancing.
  - Received some complaints regarding quality of team photos and advised them to follow-up with Melissa Tripp. (Parents were disappointed to receive 'bad' photos when photographers use digital photography and can see if the child has closed eyes or a funny look on their face.)

Completed reconciliation of ref fee statements for C and Female teams and submitted ref fee invoices to treasurer for:  
U9 C1, C2 & Female - 1st draws  
U11C2, U15 C1, U18 C1, U18 C2 - 2nd draws

Reconciliation and 2nd draw invoices are still pending for the following teams, they will be completed this week when all teams have completed updates to their ref fee statements. (Most are now complete, waiting for 1 last team before submitting as a batch).  
U11 Female, U15 Female, U18 Female, U11 C1, U13 C1, U13 C2
- Our U9 Developing and Proficient teams began their league games in December and I have been supporting them to prepare for their first home games:  
Met with the U9 league manager to clarify game practices under the new full ice pilot project.  
Provided our team coaches and managers with detailed game instructions.  
Developed tipsheet for U9 scorekeepers and timekeepers to support them in the box.

Provided training to the U9 Developing manager and parents on scorekeeping and timekeeping on Dec. 7th and attended their first home game on Dec. 8th.  
On Dec 14th/15th I will do the same for U9 Proficient.

Received a parent complaint re coaching, attended meeting with the coach and Kate Turner

**16.11. Risk Manager's Report**

Not present.

**17. New Business:**

**17.1. DOHO Report-**

Was at the Coaches seminar and went well

Looking to jump out with U13Cs and U11Cs and went out with U11C2.

Going out with the U13Females tomorrow

Hoping to go to one of the U13C teams and work with them.

Wish to have coaching applications early so the on-ice portion of the assessments can be done right away at the beginning of the season

Female program: tabled.

**Adjourned:** 9:47 pm

Next meeting: Wednesday Jan 15, 2025 GACC

**TO DO:**

Plan for a budget meeting in February or March - in order to do the paperwork for gaming grants.  
We've decided we should pay someone to help us write the grant. We need to address this quickly and find that person.

Female program suggestions.