



SUNSHINE COAST MINOR HOCKEY ASSOCIATION

Executive Meeting Minutes

January 21, 2025 | 6:30pm-8:30pm

Location: Gibsons Area and Community Centre

1. **Call to Order Time: 6:36 pm**
2. **Attendance:** James Wood, Kate Turner, Christine Hardt, Kori Hudrick, Kendra Bell, Melissa Tripp, Stacy Rumba, Karen Graves, Poppy Hallam, Adora McTaggart. **Regrets:** Jenise Powers
3. **Land Acknowledgement - Kate**
4. **Introductions- Story Activity- Kate (tabled from December Meeting)**
5. **Approval of Agenda 1st / 2nd / Amended/Carried/Defeated**
 - 5.1. Approved
6. **Approval of Previous Minutes 1st / 2nd / Amended/Carried/Defeated**
 - 6.1. Planning for a budget meeting
 - 6.2. Planning to pay someone to help with the gaming grant
 - 6.3. James Wood last name has no S.
7. **Business Arising from Previous Minutes | Action Items**
 - 7.1. None
8. **Director's Reports:**
 - 8.1. **Director of Recreation Report**
 - 8.1.1. Updated my new document to track cancelled/rescheduled practice times and shared with Kendra. Need to agree on a plan to complete a final review that includes rep and female teams, to ensure that cancellations have been equally shared across all teams.
 - 8.1.2. Completed reconciliation of ref fee statements up to end of December for remaining C and Female teams. Remaining invoices submitted and 2nd draw payments completed for all teams except U13 C2, as they

have still not completed their ref fee statement. Unclear if this team is choosing to pay remaining ref fees from their team funds.

- 8.1.3. Developed a team balancing survey that clearly explains this year's process and everyone's roles, and requests input for future changes. The survey is 80% complete. I will share it with the board for input next week and plan to distribute it to C teams by the end of January. I am planning to submit a new team balancing process for approval at our March meeting.

Question: It was brought up by Board Members to reconsider sending out surveys to ask for input on how to go about the balancing process as the association voted in board members to make decisions on their behalf. To send out surveys on how the association want to see process becomes too much and it is better to just explain the processes used to come up with the decisions. The association can ask questions at the AGM.

8.1.4. **In Camera 6:47 pm**

8.1.5. **Out of Camera 6:53 pm**

- 8.1.6. I have been unable to start work on an online database/process for easier identification of volunteer certifications as I am still waiting for the HCR Report.
- 8.1.7. Have begun planning year end divisional meetings for February. Hoping that holding them earlier than last year will encourage better attendance.
- 8.1.8. Currently reviewing notes from last year's divisional meetings for more newsletter article ideas.
- 8.1.9. U9 Pilot program it went to the teams/parents and told they are to complete it by 9 am tomorrow.
- 8.1.10. Did message the coaches to find out what their thoughts were.
- 8.1.11. There is a separate survey for the board to complete. Some questions and feedback regarding U9 full ice....
- 8.1.12. Cons...we didn't have as much ice
- 8.1.13. Issues with a tournament and lack of understanding of the rules by the coaches and the refs, which caused confusions
- 8.1.14. Ice time demands increased.
- 8.1.15. Pros....
- 8.1.16. Kids love it, development related to skating skills and understanding of the game and easier transition into U11.
 - 8.1.16.1. Will we have full ice again?

8.2. President's Report

- 8.2.1. I attended a special Lions Gate meeting on December 16th. It was mentioned that teams in the u9 division will be fined and will also still need to play the games that some teams are not wanting to play and travel for. This is mainly teams complaining about travelling all the way to Squamish/ Whistler/ Sunshine Coast.
- 8.2.2. We spoke about the possible tiering of u11 for the remainder of the season because of the disparity between the teams in this division. Overall, it was decided against because of all the negative impacts that an adjustment of the schedule this late in the season could cause. They will still split up the division for playoffs into 3 groups. It was mentioned that having good sportsmanship and not running up the scores was of importance as well.
- 8.2.3. I attended a Lions Gate meeting on January 13th. We spoke of the u18 scholarship tournament on January 25th. Teams are set and all players have been notified. 3 teams consisting of 17 players each. They were still sorting out how 5 goalies were going to rotate through the games. First game starts at 1030am and the last game starts at 430pm. All at Canlan. We also spoke about teams applying for AP's for tournaments and how they have received a lot of last minute requests lately. They take longer to do and must go through the office and BC Hockey and only will be accommodated if a team has 12 kids or less for their tournament roster. We spoke about Family Day weekend and how they were struggling for ice times. It was mentioned that playoff and league games trump tournaments. I know that we have a number of teams playing during that weekend and have let the league know as they were applied and paid for earlier in the season.
- 8.2.4. I have spoken with the Bergnach's and it will roughly be \$350 to move the 20' sea can from Stu Frizzell's house to my property in Roberts Creek. I have asked for them to do a site inspection to make sure that the move is possible with their equipment to and from the given locations.
 - 8.2.4.1. Question: Can we look at moving the C-Can to a commercial space like Julie's from the Tsunami or renting a storage unit.
 - 8.2.4.1.1. Stacey will look into renting commercial space.

8.3. Vice-President's Report

In Camera 7:14 pm

Out of Camera 7:18 pm

- Constitution: Lot of issues with the president coming in without any previous board knowledge. This is the second president in a row coming onto the board without previous board experience. In other association bylaws, they require nominations to be received in writing a week before and the person running must have had a set minimum time on the board before running for president.
For example...
- **Chilliwack Minor Hockey Association:**
"4.16 Unless another qualified person cannot be found, no person may run for the position of President of the Society unless that person has first served at least one (1) year on the Board in some capacity."
- **Summerland Minor Hockey Association:**
"5(14) A nomination shall not be accepted for the position of President, unless the member nominated has served as an Executive Officer in the past two years and the nominated member has served and completed at least a one (1) year term as an Executive Officer within the Association."
- **Poco Minor Hockey Association:**
*"4.13 Unless another qualified person cannot be found, no person may run for the position of President unless that person has first served at least one (1) year on the Executive Committee in some capacity."
"4.14 A Director shall not be allowed to coach, assistant coach or manage any team in any division during his year of office unless approval is given by the current Executive."*
- Constitution. Need to update the voting process for AGMs. Requires proper ballots. Would like to have a proper ballot system, either coloured and or electronic.
- Constitution and bylaws can only be amended during an AGM and then this can be brought to the AGM before the voting.

In addition to these qualifications, I propose we amend our Conflict-of-Interest section to include clearer guidelines:

Conflict of Interest

- *"6.14 A Director shall not be entitled to vote on any issue being decided or be present for a vote of the Directors of the Association, which relate specifically or generally to that Director's child, relative, or other family member or is deemed a conflict of interest for any other reason."*
- *"6.15 As per the Act, a Director may only be present during the discussion of an issue they are deemed to hold a conflict of interest in if at least one Director requests they remain to provide information pertaining to the topic. They must leave the physical or virtual meeting space once their input is no longer desired and shall not be permitted to be present for any decision or vote on the issue."*

Monthly Updates:

I would appreciate input from all board members for the upcoming February Newsletter. Your insights and contributions are invaluable as we continue to improve communication with our community.

Some ideas....

- Understand Standings Goal Differentials/PIMs ect- decode these things!
- Spordy Points

8.4.Registrar's Report. No report provided:

From the board members: New registrations:

One U9 and One U11. One new U18C goalie. New registrations close on February 15th.

8.5.Ways and Mean's Report

8.5.1. The female and Timbits tournaments both went very well. Lots of great input from the host teams. Have to think about dates next year - before Christmas is challenging. U13A still to come Family Day long weekend.

8.5.2. Holiday camps went well with Braeden Cross and Caymen as instructors

8.5.3. Raffle tickets all handed out - draw at last tourney. Sunday Feb 16th

- 8.5.4. Social media posts going well with lots of teams sending things in. Some teams do not send any photos in, so they aren't going to have their teams showcased on social media unless another board member sends in photos.
- 8.5.5. Working on spring with Tom Poulton of SCRD, Riptide planning underway. Unfortunately, the SCRD has chosen to hold a public skate in the middle of the mini / female weekend. We have redone the schedule but it does cause teams to start at 6am.
- 8.5.6. Source for Sports brought back some in store items and have agreed to send in logo fee.
- 8.5.7. MCFD families all thankful for our teams' contributions to families in our community.
- 8.5.8. Tsunami held one Minor Hockey night this past weekend, we will expand this next season
- 8.5.9. Speaking with Tsunami about first shift, they would like to work together and find a time outside of SCHMA times to take that on, if we are in agreement. *Without it taking any ice time we currently have. SCMHA would pay for the ice time, they would help run the program.
- 8.5.10. Sponsors - have they all paid?
Answer: No, only one so far

8.6. Treasurer's Report

- 8.6.1. Bank balance: \$293k looks robust but \$60k in payments out waiting to be posted. Estimated another 40k in ice until the end of the year. Ice costs look to be less than last year.
- 8.6.2. Overall, we are doing well, there has been little discretionary spending compared to last year.
- 8.6.3. Travel expenses: will be reminding coaches to send in their receipts to do a batch of payments now then one more at the end of the year.

8.6.4. Have not seen DOHO invoice in a while.

Question: DOHO hasn't been to all the team practices. The DOHO was to be supporting coaches with practice plans and has attended some practices and assisted with tryouts and team balancing. Coaches are encouraged to reach out to the DOHO and ask him to attend their practices.

Question: Will there be any more coach's seminars as they were very well attended and enjoyed.

Answer: Kate was involved in organizing and facilitating the training and it was a lot of work and she is currently extremely busy with work and her own children and hockey so unless Caymen does another one, there will not be any more at this time.

8.6.5. Only 2 teams and the girl's group have used their development allotment.

8.6.6. I have a YTD comparison chart in the works. Hoped to have it out for this meeting but I couldn't use the rec center wifi because the security didn't meet my laptops min requirements.

8.6.7. Need to decide on who we want to take to do the grant application if we still want to employ a third party. What is our ask? Are we going to ask for more money to pay for the DOHO,

8.6.8. Sponsorship: one payment received. **Melissa Tripp to send out invoices to the team sponsors again**

8.6.9. Spending requests? Like a commercial grade square for tournaments. More equipment. Storage costs?

8.6.10. Team Snap has a third-party validator, Stripe, Team snap sent a request for information and a code. Kate is to clear that up.

8.7. Secretary's Report. Nothing new to report

8.8. Director of Female Hockey Operation's Report

- 8.8.1. U18 female attended both a U9 and a U11 female practice. Helping with skill stations and mentoring the younger teams. Great feedback from both U9 and U11 teams. U18 players enjoyed working with the younger players. Hoping to do another practice before the season is over. Will continue next season.
- 8.8.2. Dec 23- Whitney Juskiewicz was on the coast for 2 ice times. One for the U9/U11 and one for the U15/U18. Teams used their development funds to cover the cost. Timing was not ideal as it was right after the female tournament but we still had a good turnout. We also had coaches and on ice helpers out to help but to also learn new drills and pick her brain on coaching.
- 8.8.3. Dec 27- hosted the Women's league for a fun game of U18 female vs Women's league. Players on both teams had a great time. good turnout. Looking to make this an annual winter break event. May look into another game in the spring.
- 8.8.4. Female try me 6-week program Feb1- I am looking to create a try hockey 6-week program starting Feb 1. I have spoken with the U9 manager about the idea of splitting their Saturday morning 8am Sechelt ice. What we have noticed is that the girls don't need the full sheet for both practise times. Being able to share this ice will allow new players to begin in hockey and get a feel of what the sport is like, coming to practise once a week. This will help with growing our membership for next year. The program would be open to ages U7-U13. Goal is to recruit players for next season. No additional cost as the ice will be shared with U9 females
- 8.8.5. Spring Break Esso camp- Unfortunately Hockey Canada has closed the Esso funding for the season. I have still put in my request for the Esso camp over Spring break. Once we have been given approval, I will begin to promote the camp. Coaches are lined up. We will need to make a request to our members for donations of gear. We are running short on some key items in order to make this event a success.
- 8.8.6. If Spring ice is available, I will look at possibly booking some skills sessions.
- 8.8.7. PWHL game- Jan 8 Sunshine Coast had great representation of female players in attendance. With the support of the PCAHA female committee voting to not schedule any games it was great to see all different jerseys in the stands.

- 8.8.8. Female Committee report- Took part in a survey from Hockey Canada about Female hockey. Joined the PCAHA Governance Review Committee on behalf of the female committee.

8.9. Ice Scheduler's Report

- 8.9.1. Had the second half of the A schedule drop, did the game conflict for those. Next up will be playoffs.
- 8.9.2. Applied for the ice for the Spring Break Esso Girls program. Will let Kori know if we get this booking.
- 8.9.3. Chatted with Caymen today regarding ice for the coach evaluations for next season. Applied for dates with the SCRD for this. We need to get the info out so coaches can apply for next season. March 24-27 March 31-April 3rd. 6-8:15 pm. This gives 8 ice times we can adjust if needed. I will let Caymen know if we did get this block booking once the spring ice is allocated.
- 8.9.4. Ice to come out of Gibsons the third week of May and back in the 2nd week of August.

8.10. Equipment Manager's Report

- 8.10.1. Community gear. Consolidating it and inventorying it, Source for Sports gear. The jackets were the only thing that were good quality and worth looking at ordering;

8.11. Risk Manager's Report

- 8.11.1. Gear checks. Put something in the manager

9. New Business:

- 10. Jenkins Construction Proposal. They are looking to sponsor all the teams in the association above Timbits – This sponsorship would be for 3 years and their logos would be on every Jersey. Then the remaining individual team sponsors would still be offered team sponsorship with advertising like they have been receiving.

11. 2025/26 Coach Selection Process and dates. There will be an on-line application. We need a meeting with Caymen to discuss this. We should have an adhoc meeting for that.

12. Gaming grant planning meeting

13. Succession Planning

13.1. Ice Scheduler

13.2. Risk Manager

13.3. Treasurer

13.4. Vice President

13.5. Secretary

13.6. Director of Recreation

Please think of positions you might like to try next if you plan to stay on the board. Also, think of people who may be interested in these roles. Some of the board members stay on for 2 years, leave and then come back. Once you have been on the board for 2 years, you start to really understand how things work and you can be more comfortable trying something different.

14. Female Hockey Program proposal -tabled from last meeting tabled

15. Issues with inconsistent refereeing (other organizations) tabled

To do:

1 Melissa Tripp: Re-send invoices to team sponsors

2 Stacy: Check into storage options

Next meeting: Wednesday Feb 12 6:30 pm in Sechelt.

Coach planning meeting February 13th 6:30 pm in Gibsons

March will be the budget meeting