



SUNSHINE COAST MINOR HOCKEY ASSOCIATION

Executive Meeting Minutes

Tuesday March 11, 2025 | 6:30pm-8:30pm

Location: Gibsons Area and Community Centre

1. **Call to Order Time: 6:35 pm**
2. **Attendance:** James Wood, Kate Turner, Christine Hardt, Kori Hudrick, Kendra Bell, Melissa Tripp, Karen Graves, Poppy Hallam, Adora McTaggart, Jenise Powers. **Regrets:** Stacy Rumba
3. **Land Acknowledgement - James**
4. **Introductions- Story Activity- Kate (tabled from January)**
5. **Approval of Agenda 1st / 2nd / Amended/Carried/Defeated**
 - 5.1. Approval: Jenise Powers. 2nd Kendra Bell
6. **Approval of Previous Minutes 1st / 2nd / Amended/Carried/Defeated**
 - 6.1. Approval Kendra Bell. Seconded. Jenise Powers
7. **Business Arising from Previous Minutes | Action Items**

Stacy to follow-up on the storage unit hours and access. Done
Kate to send out survey around refereeing. To do
Kate to send an email to Jennifer Stapleton in regards to the female program. Done

 - 7.1. Question regarding referees. The position that Aspen Wing holds could be two positions, referee in chief and referee coordinator. Both are very big roles. Perhaps we need to formalize that position into two roles when describing the position for job roles in case such time that Aspen Wing decides to step back, then she can get assistance in her role or we can find two people to fill the role.

8. Director's Reports:

President's report

6:44 pm in Camera

A) Concerns around behaviour at Surrey Family Day hockey tournament

B) Concerns around U11C fair play

8:03 pm out of Camera

8.1. Vice-President's Report

Re-written the entire P&P

Done the newsletter

Sent out numerous communication

Met with Caymen yesterday

Done a lot of planning with coach selection committee

Went over DOHO feedback and coach feedback

Strengths of the role and some of feedback

Lot of effort and time for the setup for the DOHO

Need more board members to step up who don't take on enough and can do some of the heavy lifting

P&P update proposal for Allocation of Ice. The proposal is for reduced ice for all users and then there will be opportunity to add more ice throughout the season. Some associations around the province of similar size provide two practice ice times and one game time per week for all teams. Then later in the season, the teams get more ice added to practice for things like Provincials. With the association growing in team sizes, the ability to have rep teams continue to get 3 practices per week plus one game time a week is not fair to other teams who have lost one of their 2 practices a week to Tsunami games. It's a proposal and something that may be easier to help all teams find equal and fair ice and give some breathing room for conflicting games and offering more training dates.

8.2. Registrar's Report

DIVISION	SKATERS	GOALIE		
U7	12			
U9	22			
U11	44	1		
U13	37	6		
U15	36	3		
U18	49	6		
U9 Female	3			
U11 Female	13			
U13 Female	6			
U15 Female	12	1		
U18 Female	21	1		
TOTAL	255	18		
TOTAL	273			
DIVISION	# of A teams	# of C teams		
U7		1		
U9		2		
U11	1	2	15-1, 15-1, 14-1	
U13	1	2	13-2, 12-2, 12-2	
U15	1	1	18-2, 18-1	
U18	1	2	17-2, 16-2, 16-2	
U9 Female				
U11 Female		1		
U13 Female				
U15 Female		1		
U18 Female		1		

8.3. Ways and Mean's Report

U13A Tournament a success - last one of the season!
 Family Day Development session - 17 players attended

Raffle ticket proceeds \$9855, report still to do

Spring Schedule planning

- Ongoing, almost completed, moved a few things around due to spring skills, etc.
- Boston is coming for one Goalie clinic so far and Kori has Whitney coming over for 2 days, still working on other development opportunities

Riptide registration underway

199 players registered

- First weekend divisions are full with waitlists. Working on goalies
- Female and Mini almost full still working on goalies
- Will work with Caymen on team selection
- Jerseys from Source and Swag from West Coast Logos
- Sponsorships coming in nicely

U15A Team

- Working with the team and their sponsors, requests out to the community

Awards

- Survey resulted in a move back to Sechelt Arena, date TBA and the re-addition of the wall award
- Awards selections have gone out to coaches and have started to come back in, deadline next Monday

Working on

- Host team manual for tournaments

First Shift

- Motion to pay for the ice for first shift and the Tsunami will run the program. This ice is not currently in our ice allocation or our budget. First Shift program creates new hockey players and it's a good investment in our association and it will be easier to partner with the Tsunami to have them actually run the program and we just pay for the ice.

Melissa Tripp:

Motion to have the association pay for one ice session per week from September to February which equates to approximately \$90 X 24 ice sessions= \$2160

Karen seconded
All in favour
Passed

8.4. Treasurer's Report

Current account balance:

\$259,863.81

There will be another end of season ice bill around \$50k, the billing is all strange right now, trying to get to the bottom of it.

Looks like most of the U15A team is requesting the \$400 so expect that to land around \$7000

Lots of bills coming in right now, coaches travel, development invoices etc.

Now that we are winding down there usually lots of reimbursement requests, by our next meeting we should have a better picture of where we are landing.

Finally got to register for the BCeID, but I had verification issues so they are paper mailing everything but should be here in 3 weeks.

Also school board wants to know if we want to do 4x\$500 again or 2 \$1000 or are we open depending on how many applicants there are?

Answer: It is in our P&P to give out \$2000 so we can split it up whichever way we want depending on how many applications we receive and approve.

8.5. Secretary's Report.

Nothing to report.

8.6. Director of Female Hockey Operation's Report

Spring Ice March 24-28

Working on Girls try hockey camp March 24-27. Registration is coming in. Aspen will run it with U15 and U18 female players on ice to help.

March 28- Coach Matty will run a Female ice time. Focusing on Riptide and adding some skating skills.

Booked Whitney Juskiewicz for a Spring skills camp May 3-4.

Beginning to plan for next year. Working to have a female team in all divisions from U9-U18.

PCAHA Female Committee meeting- Last meeting there was a lot of focus around U9. Thinking about next year and what the female program will look like. They talked about the idea of a major/minor team and what these two groups would be called. We held a round table on full ice at U9 and what we want to do for next year. A lot of associations that have mixed teams agreed to follow suit with the mixed side. It was mentioned that we need to stay on par with the integrated side in order to not lose players to the integrated teams.

Whats next-

Coach wrap up meetings (after spring break)

8.7. Ice Scheduler's Report

Remaining core schedule up to date for the last week. Two banner games this week, tonight 15C and tomorrow 18C1.

One thing to note for end of season practices - March lets drop the 6 am ice times. Lots of cancellations going on for those ones.

Once I get the schedules for spring programs I will load into Teamsnap.

8.8. Equipment Manager's Report

Signed the storage agreement and got access to the new storage unit, which is located off Chamberlain Rd not behind the Shell as I originally had thought.

Ordered shelving for storage unit which just arrived and I will work on assembling over the next few weeks. Coded lock will be installed later this week for easier

access.

Reached out to Quest regarding lead times for awards plaques. They need our order in the week of March 24th.

Put together a set of old blues jerseys to loan to the U15 families to wear for the provincials next week.

When/what day does she want to collect jerseys?

8.9. Director of Recreation Report

Scheduling of playoff games, they allowed them up to March 9, 2025. Week 4 is the 6th and then the next week is the final. Lions Gate allowed a lot of teams to book into week 5. They need to adhere to the calendar.

- Our C teams have had a very successful playoff run!
 - U11C1 – Blue Group Banner game March 9th @ Whistler, placed 2nd after a very close 2-1 loss.
 - U11 C2 – Green Group Banner game, March 12th @ North Van C4
 - U13 C1 – Placed 3rd in Blue Group
 - U13 C2 – Placed 3rd in Green Group
 - U15 C1 – Green Group Banner game, March 11th @ home vs. North Van C4
 - U18 C1 – Blue Group Banner game, March 12th @ home vs. North Van C3
 - U18 C2 – Green Group Banner game, March 12th @ North Van C2
- Scheduling of playoff championship games has been quite difficult this year as most divisions scheduled playoff games up to March 9th, which only allowed Monday to Thursday weekday evenings for the banner games. I would like the board to officially request that the hockey calendar be updated next year to indicate that all playoff games should be completed by the end of playoff week 4, and the full week 5 be allocated for championship games.
- Currently working on reconciling year end ref fee statements for all teams and coordinating refunds to SCMHA or payments of any funds owed.

Asking all teams to return their remaining funds to me by March 31st. I will transfer the money to our treasurer on or before April 1st.

- Attended awards planning meeting and am participating in the sub-committee that was formed to plan awards and event.
- Divisional Meetings:
 - Met with U7 and U9 teams on Sunday March 3rd. Melissa Tripp also attended the U9 meeting. The meetings went well overall. Brief summary from each meeting is below:
 - U7: Happy with the season and felt they had a lot of improvement. Especially loved the big buddy events with 18A! Requested improvements around DOHO support/development, early game times at our home tournament (felt 7am too early) and adding awards to our tournament. Felt our initial meeting at the beginning of the year informed them of everything they needed to know, no surprises later! Discussed team formation process for the fall and provided an overview of U9 pathways and full ice pilot.
 - U9: Happy with their season and especially appreciated joining the league this year. Felt more improvement needed around development support, for players and new coaches. Discussed the developing/proficient and they wished they had known that the proficient teams in the city would be so much stronger. The city has many more players to choose from, so their 2 proficient teams were very strong. All felt that having 2 balanced developing teams would be more beneficial, as the teams would be more competitive and they would be able to play each other. Noted the only difficulty in joining the league was that the addition of games meant that 2 months in a row they were only able to have 2 practices. Felt they could benefit from shared practices and work together. Everyone fully supported the full ice pilot and would like to see it continue. They will continue to respond to surveys and wait to hear what is decided by BC Hockey and Hockey Canada. Noted that there needs to be clearer rules around full ice for U9, as both coaches and refs were confused and each association did things differently. Discussed team formation process for next year, including U11 and rep.
 - They felt that in U9 there should be more rotating positions and we should be reinforcing it.

- Decision reached to send a year end survey to the remaining C divisions, as all attempts made to schedule meetings met with conflicts, and everyone I spoke with felt they were too busy. Note that last year no one attended the U13 meeting. I will send out a survey with questions aligned with my regular meeting agenda. Would like to coordinate the survey timing to ensure it does not overlap with other possible board surveys.
- Team Balancing Survey: I decided to delay the survey to the end of the season, so will be sending the survey out this weekend.
- Currently reviewing C practice schedules for 2024/2025 to provide summary report of ice bookings and cancellations, to allow us to see how our C teams were impacted by this year's ice reduction due to Tsunami games. Will provide report at April meeting.
- Coach player evaluations and the coaches can put in their scores for the end of the season and can be used in next season.

Risk Manager

Start getting safety bags back, some can remain at the rink for Riptide before collecting all.

Coordinate with Stacy for drop off day.

9. New Business:

U15A Treasurer will work with Karen to invoice for the team for their \$400 each. Ice Allocation – discussed above.

Coach Selection update:

Coach selection committee is well underway. U11A and U18A are the two teams with more than one applicant for head coach.

Caymen, Kate, Brad, Kody for both. Chris Croteau U11A, Carey Rumba will sit on U18A

U11 female 2

U13 female 2

U15 female 1

U18 female 1

U13A 1

U13C 1

U15A 1
U18C 1
U15C no applicant (need 2)
U9 female 2
U9

To Do:

Kate: Send out survey or questions to the coaches around reffing.

Stacy: Let the association know when and where she wants jerseys dropped off.

- Going forward, do we let kids keep their practice jerseys as they are only \$14 each rather than try to get them back?

Next Meetings:

Gaming/budget meeting: Wednesday April 2, 2025 6:30 Sechelt

Next board meeting Wednesday April 9, 2025 6:30 GACC

Awards Ceremony April 30 Sechelt Rink

2025 AGM Tuesday May 27 Sechelt 7:00pm

Sunshine Coast Minor Hockey Association

Profit and Loss

May 2024 - February 2025

	TOTAL
INCOME	
4000 Rep Hockey Fees	17,572.76
4010 Rep Add't Ice Fees & Tryout Fees	1,090.07
4020 Regular Registration Hockey Fees	228,560.15
4100 Summer Hockey Programs	19,177.21
4105 Coach Enio hockey camps	7,248.62
4110 Blues hockey camp	9,905.16
4115 4115 Female Hockey Camp	1,440.00
Total 4100 Summer Hockey Programs	37,770.99
4400 Fundraising	914.56
4406 Swag - Blues Store	2,910.02
Total 4400 Fundraising	3,824.58
4500 Sponsorship & development - Female Teams	-466.00
4505 Sponsorship Fees	6,000.00
4600 Tournament Revenue	39,130.00
4625 RipTide Tournament	144.32
Total 4600 Tournament Revenue	39,274.32
Sales	810.18
Total Income	\$334,437.05
GROSS PROFIT	
\$334,437.05	
EXPENSES	
5000 Advertising	1,417.71
5001 Hockey Access Fun	-1,000.00
5005 Awards & trophies	185.86
5020 Bank charges/Global Merchant Fees	484.50
5025 Bursaries	883.87
5030 Coach and consulting fees	3,174.40
5100 Ice Rental - Regular Season	56,406.88
5111 Tournament Costs	19,901.43
5113 Director of Hockey	6,580.00
5200 BC Hockey/PCAHA - Insurance & Fees	28,110.27
5300 Team Development Funds	4,694.00
5370 Office expenses	3,158.07
5400 Promotional	2,287.50
5600 Referee game costs, training & reimbursements	26,261.37
5700 Hockey Camp Costs	14,438.93
5773 Coach Training Meeting - Enio	493.68
5786 Coaching Female Hockey Camp	1,230.30
5788 Coaching Hitting & Specialty Camps	1,800.00
Total 5700 Hockey Camp Costs	17,962.91
5800 Safety supplies, equipment, jerseys, pucks, etc.	26,618.41
5815 Training - coach certification, RIS, safety fees	630.04
5850 Travel Expenses	3,741.59
5900 Team share	197.50
5910 Storage	450.00

Sunshine Coast Minor Hockey Association

Profit and Loss

May 2024 - February 2025

	TOTAL
Insurance - Liability	30.00
Other general and administrative expenses	3,970.77
Repair and maintenance	165.89
Stationery and printing	741.22
Subcontractors	36.74
Total Expenses	\$207,090.93
OTHER INCOME	
4001 Team Gear Payment orders - from teams	226.40
6000 Interest earned	17.72
Total Other Income	\$244.12
PROFIT	\$127,590.24

Sunshine Coast Minor Hockey Association

1000 Chequing, Period Ending 28/02/2025

RECONCILIATION REPORT

Reconciled on: 10/03/2025

Reconciled by: Karen Graves

Any changes made to transactions after this date aren't included in this report.

Summary

CAD

Statement beginning balance	287,295.51
Cheques and payments cleared (90)	-71,086.75
Deposits and other credits cleared (17)	25,182.78
Statement ending balance	<u>241,391.54</u>
Uncleared transactions as of 28/02/2025	-228.42
Register balance as of 28/02/2025	241,163.12
Cleared transactions after 28/02/2025	0.00
Uncleared transactions after 28/02/2025	17,799.28
Register balance as of 10/03/2025	258,962.40

Details

Cheques and payments cleared (90)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
02/02/2025	Expense		Kendra Bell	-330.00
02/02/2025	Expense		Christine Hardt	-140.00
02/02/2025	Expense		Ben Tripp	-696.00
02/02/2025	Expense		Ben Tripp	-45.00
02/02/2025	Expense		Melissa Tripp	-68.61
02/02/2025	Expense		Kori Hudrick	-240.00
02/02/2025	Expense		Leah Tannock	-240.00
02/02/2025	Expense			-1.50
02/02/2025	Expense			-1.50
02/02/2025	Expense			-1.50
02/02/2025	Expense			-1.50
02/02/2025	Expense			-1.50
02/02/2025	Expense			-1.50
02/02/2025	Expense			-1.50
02/02/2025	Expense		Braedan Cross	-200.00
02/02/2025	Expense		U7	-237.00
02/02/2025	Expense			-1.50
02/02/2025	Expense			-1.50
06/02/2025	Expense			-16.80
09/02/2025	Expense		Leah Tannock	-468.00
09/02/2025	Expense			-1.50
09/02/2025	Expense			-1.50
09/02/2025	Expense		U13A	-496.00
14/02/2025	Expense			-1.50
14/02/2025	Expense			-1.50
14/02/2025	Expense		Adora McTaggart	-197.92
14/02/2025	Expense		Melissa Tripp	-164.64
14/02/2025	Expense		Matty Devenish	-529.00
14/02/2025	Expense		Caymen Froude	-110.00
14/02/2025	Expense		Boston Bilous	-1,365.00
14/02/2025	Expense		Westcoast Logos	-2,004.10
14/02/2025	Expense		Samantha Storvold	-50.00
14/02/2025	Expense		Westcoast Logos	-560.00
14/02/2025	Expense		Westcoast Logos	-1,222.50
14/02/2025	Expense		Kate Turner	-196.35
14/02/2025	Expense		Ben Newman	-94.50
14/02/2025	Expense		Braedan Cross	-600.00
14/02/2025	Expense			-1.50
14/02/2025	Expense			-1.50
14/02/2025	Expense			-1.50

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
05/03/2025	Expense			-1.50
05/03/2025	Expense			-1.50
05/03/2025	Expense			-1.50
05/03/2025	Expense		Pacific Coast Amateur Hockey...	-125.00
05/03/2025	Expense		Kristin Jenkins	-372.00
05/03/2025	Expense		Darren deRoos	-121.98
05/03/2025	Expense			-1.50
06/03/2025	Expense			-16.80
Total				-6,015.11

Uncleared deposits and other credits after 28/02/2025

DATE	TYPE	REF NO.	PAYEE	AMOUNT (CAD)
04/03/2025	Deposit		David Meketich	225.00
05/03/2025	Deposit		Christine Hardt	170.00
05/03/2025	Deposit		Various	21,380.06
05/03/2025	Deposit		Dr. Samer Mudher Incl	250.00
06/03/2025	Deposit		Various	817.31
07/03/2025	Deposit		Daryl Stapleton	144.32
07/03/2025	Deposit		Jessica Campbell	167.67
09/03/2025	Deposit		U13C1	420.00
10/03/2025	Deposit		Various	240.03
Total				23,814.39