



## SUNSHINE COAST MINOR HOCKEY ASSOCIATION

### Executive Meeting Minutes

March 11, 2026 | 6:30 PM

SCA, Sechelt, BC

**Present:** James Wood, Ashley Service, Nick Weber, Melissa Tripp, Kori Hudrick, Tiffany McNeney, Jenise Powers.

**Regrets:** Jon McTaggart, Nicole Andreassen

1. **Call to Order** – 6:30pm
2. **Land Acknowledgement**
3. **Approval of Agenda 1st / 2nd / Amended/Carried/Defeated**
4. **Approval of Previous Minutes, February 11, 2026 1st / 2nd / Amended/Carried/Defeated**
5. **Business Arising from Previous Minutes | Action Items**
6. **Director's Reports:**
  - a. **Ice Scheduler Report**
    - No submission of report.
    - End of playoffs now, a lot of banner games (5-6, successful for SC). We suffered from time because of the tournament. Coaches and managers were very flexible to manage to get everyone to games amidst chaos.
    - Median ice for month 488 mins Feb, 630 in January. U18C2 with least other than U9s
    - Issue, U13C banner game extended extra 45 mins.
    - No ice next week, last day of season is Sunday (March 14). Ice is available in Spring Break, many requests. 1.5 hours every day apart from Esso Ice. 6-8:15 from Mar 24-27.
    - Application for summer and early fall ice, Steve will wrap that up this next week.
    - Fall ice discussion
    - need 4 rep preps before tryouts, discussed order of prep ice times rolling into tryouts.
    - DOHO would like 2 days for hitting clinic
    - Steve: should all tryouts be the same time? DOHO: 1.25 hours average, shorter for younger kids, U18 can be 1.5 hours.
    - DOHO would like to see rep prep separate from divisional C skates
    - Steve: if we have extra ice, do we want to have a pre-season goalie specific ice time.
    - TeamSnap not good for ice scheduler, Steve has looked at TeamLinkt as an alternative because there is no error correction on TeamSnap – discussion included Spordle. Error correction is the key feature Steve would like to see.
    - Feedback on Steve's ice app – generational gap, older ages didn't have a great time, younger age group parents did well. Dark ice dropped as people began to use it.

- James – it would be nice if it was linked where teams with lower ice mins could get priority. Steve would add rules around limits on ice claims. May need to have a login, currently it's open to manipulation – honour system currently.
- Steve averages 8 hours a week on ice scheduling, this app saves him 1 hour.
- James would like to see something built into the weekday for conflict ice – having 3 conflict ice times on the weekend but most teams were away or had games.
- Kori: if everyone had one full and one shared ice and one conflict ice during the week, that could be rotated through everyone.
- Steve: we should have one more morning ice, every team should be prepared to have a morning practice next season. Added ice for next season is Monday morning 6 am in Sechelt.
- Kori: we should return to weekly routine ice instead of the 2-week block rotation
- Mel: We should give Elphinstone ice every week. Steve says Mark only asked for every other week, discussion about high school ice allocation. Anticipate he'll want ice every week.

#### **b. DOHO Report**

- U18C, U11, U13C attended practices.
- Would do a coaches seminar earlier in the year, then a playoffs tailored seminar later in the year. Still trying to find the best day/time to get the most people. Packed first one because done at the same time as coach/manager meeting. Maybe do one every 5-6 weeks.
- Kori: can we plan for something and put it out right away, yearly plan announced right away?  
DOHO: we could do another one soon after the coach/manager meeting, and another close to Christmas.
- Caymen's contract is up with Tsunami, not sure if he will coach with them unless they offer him a coaching job – is there something preventing DOHO from also coaching a minor team? (Mel: yes currently you cannot be both) Would consider abandoning DOHO role in order to coach if he's not with Tsunami.
- Discussion about conflict of interest in being DOHO and a coach.
- Will find out more in the coming weeks, with more information by next meeting.

#### **c. President's Report**

- I had my bi weekly check in with Tom Poulton of the SCRD  
Feb 13
- We spoke about the new net pegs at SCA.
- SCRD is wanting to put in another public skate to make up for our unused ice. I explained that unused ice isn't on a consistent day/time and has a lot of moving parts.
- Emails for summer ice allocation will be sent out next week
- The Skate Club seems to have figured out the music issues in the score box.
- Feb27
- Dealing with dressing room issues- spit and urine. Mainly one team. Jon and myself have addressed the group.
- Glass at SCA main door was broken and is now held together with a strap until it can be fixed properly.
- The storage room at GACC was a mess with blue barriers everywhere last Tuesday. This was probably a result of arena staff putting everything in the room before the Tsunami game on the weekend. I have asked for everything to be returned to its proper location by staff once the event has concluded.

- U13A tournament- Tom would like us to include SCRCD facility rules/ expectations and Emergency Action Plans with contacts in our tournament packages to all teams.
- Tsunami playoffs- I asked about ice allocation for the Tsunami team during playoffs and the rights they were given for priority ice. I have concerns that this could impact our future playoffs and hosting BC Championship events which we applied for earlier this season. Everyone has obligations that need to be met.
- I attended the PCAHA Extraordinary meeting on February 22nd for the PCEHL U13 hub proposal. It was approved with 78% support of the proposal in principle and 80% in favour for the working group to proceed with steps to implement the program for the 2026/27 season. Tryouts will be later in May once ice has been secured. Some concerns mentioned were about how hub teams ice will look with players joining from outside their municipalities. Generally local residents/ local associations get first priority for allocation and a discount on ice costs. Goalies being chosen to represent Hub teams was also a concern that was mentioned by associations with lower goalie numbers. How will the associations be successful if they lose their top goalies. A question about allowing player movement for goalies was put forward to the working group.
- I attended a lions gate league meeting on February 23rd. We discussed the scholarship tournament and that they are still waiting on some socks and jerseys to be returned. They will not be doing the silent auction again next year. We also spoke about the playoffs that seemed to be going well. There are still concerns about suspensions and players being disrespectful towards officials and each other.
- We Also had a separate meeting with the north shore/ Squamish/ Whistler u13a hub associations after the LG meeting ended. The associations on the mainland are voicing some concerns about losing their top players to the u13 PCEHL hub proposal.
- Our U18C1 vs C2 game was cancelled on March 3rd due to it being a game that didn't affect the outcome of playoff standings. The directors were concerned that the game could get out of hand because it was meaningless towards final standings. It was cancelled for the safety of all players that would be attending
- I have sent in a Banner Game Protest on behalf of our U11A team to the managing director for U11A. The game had a shortened third period which goes against banner game rules. Our team staff felt that the final outcome was affected due to the shortened game play.
- I am still working on the late night game resolution to present on behalf of SCMHA to PCAHA. I have been in contact again with the member who brought their concerns forward.

#### **d. Vice-President's Report**

This month I spent time dealing with a few team-related concerns as the season winds down, as well as helping with some planning for next year.

- Addressed some officiating concerns in the U18C division and had follow-up conversations around expectations moving forward.
- Looked into a concern involving a U18C team manager and provided direction.
- Received multiple concerns related to the U11A coaching staff, which were reviewed and addressed through discussions with those involved.
- Also received a concern regarding a U15C coach, which was handled through the normal process.

For next season planning:

- Worked with Mel on the coach application for the A stream teams to help get that ready for next season.
- Also worked with Mel on the end-of-year association survey, which should help us gather feedback from families and volunteers.

Suggestion for next season:

- Based on some of the situations we've seen this year, I would like the board to consider having all coaches complete inclusion training module. This could help reinforce expectations around creating a positive and inclusive environment for all players.

Aside from that, I've continued supporting board members, coaches, and volunteers as issues have come up toward the end of the season.

### **e. Fundraising & Events Report**

- Tournaments  
All tournaments completed and paperwork filed. U13A went great, even with Tsunami games, but we did have to have some 2-man ref systems.
- Riptide registration opened on March 1st, and some divisions filled up in 30 minutes. Working with SCRD and Tsunami to fit in 4 more teams. Riptide draft date: March 26th for first tourney. Jenise is working on how to move everyone from waitlist to registered and bill them.
- Working on Sponsors and a new schedule now after adding the new teams  
Jerseys, give aways have been ordered. Hats again just a slightly different design.
- Camps & Development  
Goalie sessions are wrapped up for the year. There were 14 total this season, 8 with Boston.  
Recommend using the Monday ice every week and alternating younger / older kids each week.
- Raffle tickets wrapped up and winners all got their prizes.  
Teams raised a total of \$  
Association fundraising portion \$  
There were teams who chose not to take part, which is concerning - chat about ways to encourage this, e.g., tied to development funds, etc.
- Awards night  
May 6th 6:30pm Sechelt Arena  
Sent coaches form to fill in all their selections we have approx. 1/2 back so far with a deadline of this coming Monday.
- Ice - Spring is all confirmed with the exception of Riptide (adding more). Will plan another hitting clinic and perhaps add in a few other smaller events.
- Coach application sent out to members - will need to secure ice for on ice portion if needed
- Summer ice call out has come from SCRD and began chatting with Steve about that.  
Will we be able to move tryouts to after labour day with the exception of U18 and be able to fit everything in? This request is due March 27th

- Ice installation of Sechelt arena will be earlier - yeah!  
Info from SCRD:  
"We are looking ahead to ice usage at GACC from August 4th to September 20<sup>th</sup> , 2026 and at SCA, from September 8<sup>th</sup> to September 20<sup>th</sup> 2026. **Yes, we did receive Board Approval to open SCA two weeks earlier!!** For reference, the Core Season, begins on September 21st , 2026 and the ice allocation meeting will be scheduled in July (TBD)"

- Year end survey - Created and distributed year end survey to board and then to membership

#### **f. Registrar's Report**

- Registration for Riptide is sold out in every category except female (which is almost sold out).
- Working with Tsunami on First Shift registration through the HCR.
- Will be starting to get things set up for the 2026-2027 season in April.

#### **g. Treasurer's Report**

Budget:

Collections:

- \$1012 remaining on 3 accounts – will try to collect at AGM – if not collected then will w/o at beginning of subsequent FY.
- Registration email with information about changes to payment plans will be sent prior to early bird registration being announced/open
- Will have policies for payment plans and late payment policies included in registration form and timeline/process for overdue accounts
- One Sponsorship invoice outstanding (mel and I have been following up) - will write off at y/e if not collected by then.
- No SCMHA teams owe tournament fees
- U18A owes for SCRD damages invoice
- Team Development Funds
  - Approved Vendor list
  - Get vendors to provide price list and that will be the price approved to pay
  - Invoiced to team and sent to treasurer for payment by team/manager/coach/team treasurer

Discussion Notes:

- At end February, we have a net surplus of \$37,000. After February we tend to break even because we still pay for some ice and expenses. We had a lot more registration money than anticipated.
- Budget will be more accurate next year for tracking individual line items
- No areas where we are off course.
- DOHO still hasn't given us invoice for February, has used less than half of his budget. Still has to do A stream coach evaluations.
- Team development funds - \$2500 has been used to date. Mel – we need to encourage more teams to use those funds.

- Collections approach will be revised; outstanding funds are down to 3 balances all totaling \$1,012.

#### **h. Secretary's Report**

Nothing to report.

#### **i. Director of Female Hockey Operations Report**

- U9- had my wrap up chat with both coaches. They were happy with the season. Had some questions around jerseys and full ice/half ice and rules. Will take that back to PCAHA female meeting to help for next year. Both coaches have said they will be putting their names in as coaches one at u9 and one at u11.
- U11- still need to talk with the coach.
- U15- spoke with Brad at the end of their banner game. They had a great season. He did ask about next year and how 2 team at U18 will be structured.
- U18- all in all a great season. Happy the development funds were able to be used on dryland. This was a great addition.
- Was at both U15 and Y18 female banner games and presented banners to the winning team.
- Esso camp- registration is great. Good mix of age groups.
- Matty will coach the in ice portion. Stacy Rumba and Christina Crosby have stepped in to cover the first two days of the camp before I return.
- Finalized the date and sent out a save the date for our summer female camp with Micah Zandee-Hart.
- Attended March PCAHA female committee meeting. Proposed a change in the PCAHA rule book around ice time for the U18 female team to be inline with the U18 integrated league. Committee voted in favour and it will be discussed at the PCAHA AGM.
- Volunteered to be part of the u7/u9 discussion of upcoming season.
- Other projects
  - March/April newsletter going out this week.
  - Social media posts
  - cleaned up our bulletin board at GACC

#### **j. Equipment Manager's Report**

- Jersey's Update:
  - Planning stages for budget meeting
- Safety Update:
  - Planning stages for budget meeting
- New Items/SCRD Update:
  - SCRD letter has been sent requesting approval for two different sizes of storage solutions for GACC
  - Communication begun with managers to start collecting from teams finishing up the season
  - Requested a copy of each teams HCR from Jenise listing out each teams roster and numbers to review returned jerseys

### **k. Director of Recreation Report**

I sent out an email request for end of year feedback in late February, and have had some good thoughtful feedback from the U7 and U9 age groups. I have not heard back from the older age groups yet. I suspect most are busy with playoffs/banner games/end of year organizing for their teams; I anticipate having a more fulsome summary for next meeting.

#### U7

- very few issues with the team
- suggest keeping ages at U7/U9 based on coach and manager availability, inconsistent attendance, and lack of willing goalies. Only one 5 year old was willing to try net this season.
- had difficulties getting ice time from the scheduler so did not use any development funds and difficulty scheduling exhibition games
- proactive communication with opposing teams' coaches prior to the home tournament allowed agreement on game format and organizing kids by skill levels, result was great success and lots of puck touches for kids of all skill levels.
- challenges with kids added mid-season, suggest formal intro email between registrar, coaches/managers, and new families.
- some confusion over number of on-ice helpers allowed, and lack of clarity on ability to split the team into two despite having 28 kids.
- would like to have a list of which board members to contact for support in various areas at beginning of season.

#### U9

- Positive feedback about having minor teams, recommend continuing that next year.
- regarding U9 pilot and potential changes: recommend removing shift buzzer and teach change on the fly immediately, support for penalized kids sitting in the box - coach/manager suggested they could even handle 5 on 4
- challenge with managers group chat - not an efficient way to communicate important items (ie, raffle tickets and tournament organizing).
- otherwise, an overwhelmingly positive experience this year.

-I have received one U9 coach's player evaluations, but am awaiting all others.

-Finished transferring funds for referees to all teams, most/all banner games occurred last weekend.

#### **7. New Business:**

- AGM Wednesday May 27<sup>th</sup>, 6:30 pm in Gibsons.
  - Kori put together a poster and included President, VP, Fundraising, Director Female, and Equipment Manager. DOHO, Ice Scheduler and Referee in Chief are not included because they're appointed positions.
  - Kori confirmed that all current board members would like to reapply for their roles.
- P&P – Non-parent coach reimbursement

#### **8. Next Meeting date: April 15, 6:30pm Gibsons**

#### **9. Adjournment**