



## SUNSHINE COAST MINOR HOCKEY ASSOCIATION

### Executive Meeting Minutes

October 15, 2025 | 6:30 PM

Sunshine Coast Arena, Sechelt, BC

1. **Call to Order – 6:33pm**
2. **Land Acknowledgement - James**
3. **Approval of Agenda 1st -Jenise/ 2<sup>nd</sup>- James / Amended/Carried/Defeated**
4. **Approval of Previous Minutes 1st -/ 2nd / Amended/Carried/Defeated**
  - a. Tabled to next meeting– Board members will send updated reports.
5. **Business Arising from Previous Minutes | Action Items**
  - a.

#### 6. **Director's Reports:**

##### a. **President's Report**

On September 22, I attended a lions gate meeting virtually. Our league director is working on the wording for our newly amended penalty minute rules. U11 will start at the same time as U13-U18. We spoke about encouraging teams to attend scorekeeping/ timekeeping training. They are looking into paid scorekeeper's and timekeepers in the future. We spoke about the need for a Banner Committee to look at whether we need to continue with banners in the future. Our next meeting is on October 20th.

I forwarded the "A" stream placement groups to our rep coordinator for distribution for all of our "A" stream coaches and managers on September 23rd.

On September 26th, I had my first bi weekly check in with Tom Poulton. We discussed black Ice (4hours so far), spitting in facilities, Dressing room energy conservation with doors closed, storage room and the change of the home team bench to the visitor's bench side.

On September 30th, I received a few complaints about fundraising on Truth and Reconciliation Day. After consulting with our executive, I asked the team to end their fundraising efforts immediately. It was unknown to our executives that a fundraising event was taking place on this day. I have reached out to a member of the band as well as the Sechelt First Nations.

On September 30th, a team manager reached out to our Manager's chat on Team Snap, asking if it was appropriate for away teams to conflict games because of unavailability of ferry reservations. I was told that this wasn't appropriate but upon further clarification in regards to the holiday long weekend, it was asked that if we were able to provide alternative ice times, that we should try to accommodate the visiting teams. I relayed this message to all of our managers on Team Snap.

On October 10th, I had a bi weekly check in with Tom Poulton again. Alleged damage to the toilet paper dispenser from our U18A team following their October 5th game was discussed. I have reached out to the coach and team manager. It was noted that Training aids were also not being properly put away from the

benches and nets were leaning on the glass instead of being propped up with the pegs. I have reached out to all coaches on Team Snap. Black ice is also now at 8.5 hours so far this season.

b. Vice-President's Report

1. Game Incident /unsportsmanlike conduct

- A coach from our association, attending as a spectator, was observed cheering and laughing in response.
- When approached, the coach reportedly stated they stood by the reaction.
- The member expressed concern that this behavior contradicts the SCMHA Coaches Code of Conduct and sets a poor example for players.
- Action:
  - Requested Doho to remind the coach of the Code of Conduct expectations and the importance of leading by example.
  - DOHO follow-up for SCMHA records pending.

2. Member Inquiries

- Multiple members have contacted me directly about minor team issues.
- I've reminded them to follow the conflict flow chart before escalating concerns to the executive.
- This ensures proper communication channels and consistent issue management.

c. Ways and Mean's Report

**Tournaments**

- Tournament registrations are rolling in and being confirmed. Offers are out for all tournaments. Over 220 teams have applied.
- The first tournament teams for u11C and U11 Female have all paid and ready to go! Working with Treasurer to ensure payments from teams are coming in and recorded.
- Had our first host team meeting that was well attended and started a Whatsapp group for host teams. Next meeting October 28th
- leaning towards Water bottles for the swag

**Sponsorship**

- All team sponsorship letters have gone out, and many sponsors are returning. Working with treasurer with tracking and receipts and going well.
- looking for new sponsor for U11A as those sponsors have moved up ages with thier kids

**Website**

- Christine Hardt has agreed to assist with the website so I have given her access and she has started to familiarize herself.
- Updated website camps and safety link

**Camps**

- Thanksgiving development camp with Braedon this week was well attended, working on possible camp November 10th, Tom is just checking to make sure he can staff it.

**Spring ice allocation**

- Applications completed and sent in for Riptide, Coach selection and Esso Girls camps in consultation with DOHO and Female Director

**Blues Store**

- Raised \$753.25 at the Blues August / September store opening, working on Christmas store selections now with Source.

**Goalies**

- Goalie clinics very well attended and have done 2 so far, scheduled for every second Monday

- Planned Coach seminar about working with your goalies in practice with Boston as presenter. Booked hall at Shirley Macey for this event

**Tsunami**

- Minor Hockey night planning underway
- Fundraising will be available to teams to sell raffle tickets at games later in the season- these will be by lottery, same as last year

**Managers & Coaches meeting**

- Managers & Coaches was well attended. We did part of it together and then split into groups.

**Photo Day**

- This Friday, planning going well. Photo forms have all been distributed and times assigned, email has gone out with details

**Sunrise Skills**

- Sent email out and received volunteer for Sunrise skills, working with Steve and Kori to get that up and running to use the Thursday AM ice time.

**Raffle**

- Main raffle gaming license has been applied for.

d. Registrar's Report

Here's the breakdown of where we sit for registrations: we have hit 305, but have had 13 duplicate/withdrawn registrations so we currently sit at 293 on ice participants at this moment. There is 1 pending transfer for U11C incoming from the Island, just waiting for them to arrive and get documentation sent over before we can request the transfer.

We do have one underage request from U9 to U11C that I had forwarded on, but based on roster requirements from PCAHA, I would not support the move. Family is aware that numbers are not on their side, but have spoken with the U11C coaches about potentially practicing and using the player in AP situations (when possible) and are ok with that.

Here's the breakdown:

Division	Skater	Goaltender
U7	21	
U9	26	
U9F	13	
U11A	14	1
U11	34	
U11F	15	
U13A	15	2
U13	24	4
U15A	18	1
U15	16	1
U15F	14	1
U18A	17	1
U18	31	4
U18F	18	1
WD/Dup	12	1
<b>TOTALS</b>	<b>288</b>	<b>17</b>

**TOTAL 305**

**PENDING**

U11C 1 pending transfer

Slowly working through getting all volunteers set up with their hockey Canada numbers, now that the system no longer does it for them. Following up with CRC requirements, credentials outstanding and deadlines to complete for all divisions. Most of our rosters are well on their way to being submitted for final approval to BC Hockey, so we are well ahead of things there!

New information has come to light around credentials required for Jr players helping out with minor hockey. When it's ice time related to the team (like our goalie ice with Boston) and they are brought out under the Tsunami umbrella, they are covered. Any time they are on ice with a team as a private individual (team practices, non-Tsunami related ice), and they are 16 and older, they will require their Respect in Sport for Activity leaders. 18 and up also require their CRCs.

- e. Treasurer's Report  
No Report
- f. Secretary's Report  
Nothing to report
- g. Director of Female Hockey Operations Report

U11, U15 and U18 are in placement rounds until Oct 30.

Great feedback from all our coaches on the coaching website.

Attended PCAHA female committee meeting last month , No new information just updates on placement rounds and traveling to the states.

We have been approved for our Esso camp during March break.

Will need to look at someone to oversee the week as I will be away for the first 2 days.

Social media- Working on game posters and next edition of Blues news.

Communicated with Tom about stickers for the home and away penalty boxes at GACC also reached out to him about switching the tv to have teams and dressing rooms switched to match up with our new home bench.

- h. Equipment Manager's Report

**Jersey's Update:**

- U9C division "Blues" jersey set ordered to split between the two teams.
- Tim Bits continue to grow with numbers. Communication with team manager continues to ensure jersey quantities.
- SCHM shells to be discussed again toward the end of year planning.
- Additional practice jerseys purchased and distributed to U11C teams.

**Safety Update:**

- Medical forms emailed to managers for parent distribution.

- i. Director of Recreation Report

**Balancing**

All C teams are balanced and seasons are under way. There have been a couple of late registrants for U11C but I believe we have placed them appropriately. I have some ideas about how to expedite balancing and be more efficient with Caymen's time next season, but I will wait until end of year to discuss.

#### Ref Money

I have followed Christine's template and used Google Sheets to share access with Managers for tracking ref funds. Treasurer disbursed initial ref funds to all managers (U11-U18) beginning of October.

#### Sept 30th Fundraising / Reconciliation Day

I look forward to connecting with shishalh Nation, and will reach out to Squamish Nation on ways to create awareness among the Association for future Sept. 30th. Also, hopefully foster some discussion on ways to advertise and facilitate indigenous participation as soon as next season. I am hoping to connect with Tsunami player and Caymen to support an indigenous try hockey event, maybe for later this season in prep for next season.

#### **7. New Business:**

##### a. Aspen Wing, Referee Room Email

- i. James has sent message to coaches reminding that room is for referees

#### **8. Next Meeting date: P&P Oct 27, Monday – Board meeting – Nov 12, GACC.**

#### **9. Adjournment 8:08PM**