



SUNSHINE COAST MINOR HOCKEY ASSOCIATION

Executive Meeting Minutes

September 10, 2025 | 6:30 PM

Tripps, 5605 Gowland Rd, Sechelt, BC

Regrets – Tiffany McNeney, Ashley Service (joined by phone)

1. **Call to Order: 6:47**
2. **Land Acknowledgement** - James
3. **Approval of Agenda 1st - Jenise/ 2nd- Jon/ Amended/Carried/Defeated**
4. **Approval of Previous Minutes 1st Mel / 2nd Kori / Amended/Carried/Defeated**
5. **Business Arising from Previous Minutes | Action Items**
6. **Director's Reports:**

A. President's Report

On August 13th I sent out the 40-70-90 letter to Paula Palmer and the rest of the Lions Gate League presidents in anticipation of our upcoming meeting

Working with Aspen Wing to put a host proposal together for the upcoming u18 tier 3 BC Hockey Championships. We received notice on September 4th, that Greater Trail had been awarded the bid to host the Championships. I reached out to Aspen right away

Set up the spordle play account access for myself, our vice president, ways and means, registrar, director of female hockey, director of recreation and initiation, RIC and referee assignor.

I attended and helped out with the Coach Enio Camp. I also attended the coach clinic that Enio hosted on Friday night.

Attended lions gate meeting on August 25th via zoom. I made a motion that we change the 40-70-90 penalty rule to 40-75-100 and excluded 10 minute unsportsmanlike conducts from tournament penalties. This was after everyone expressed their concerns about the changes I put forward in the letter to the presidents. Presidents will be informed at every threshold. We also spoke about the Scholarship tournament. There will be a callout by January 31st and nominee packages will be sent out November 15th. Carry over suspensions from last season will be emailed in the next two weeks. 2 exhibition games are the maximum allowed to be played if part of tryouts while players are still suspended. U9 was discussed as well. Minor will be staggered by 30 days after major starts just like last season. We are also allowed two referees.

Attended coach coordinator meeting aug 28 via zoom

I attended the u15/18 pre tryout meetings as a representative of our executive. I also helped oversee some evaluations and exit interviews for u15 and U18

I have worked with U11A head coach, reach out for advice in regard to how I conducted my tryouts the previous two seasons for U11A, as well as advice on coaching staff and team volunteer support roles.

I attended a number of divisional skates for u7,u11, u13 in the capacity of coach to help out our allocated ice times

I have received a formal complaint which I will share the details “in camera” at our meeting today.

B. Ice Scheduler:

Scheduler Report - September 2025

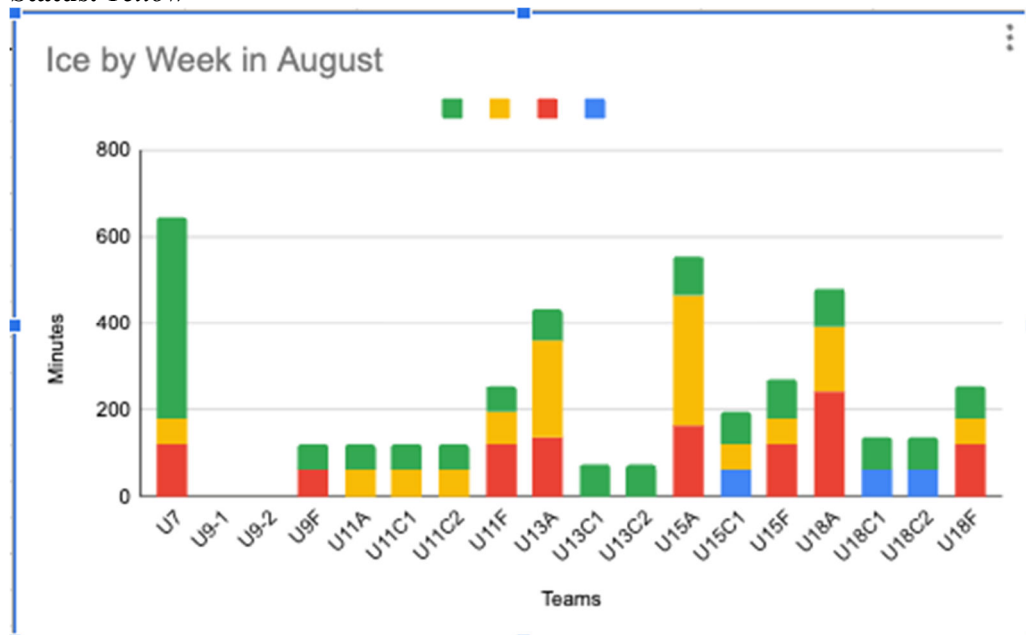
Overall status: *Yellow*

Summary: Still getting up and running, and learning things on the fly; but feel on top of the actual week-over-week work.

Opportunities: Improved communication with coaches in particular will smooth over changes and enable more optimized ice-usage across conflicts and open ice times. LESS trust that Team snap is working, so more quality-control on my part will reduce errors too.

Ice Utilization - August

Status: *Yellow*



Summary:

- Outside of tryouts & camps, ice-access by group was evenly distributed through august.
- Scrambled to accommodate Hockey Canada *pathways* this year, have made note to better incorporate into our ice planning next year:

Opportunities: shifting tryouts back ~1-2 weeks will enable this next year.

SCRD Communications

Status: *Green*

Summary: in regular, weekly communications with SCRD about scheduling, ongoing plan for weekly mutual updates and ice-availability. I have *just* received the Core schedule permits, will review this weekend.

Opportunities: Need to improve checking permits for accuracy, so far SCRD is zero-for-three on providing an error-free permit on first try.

Core Scheduling

Status: *Yellow*

Summary: The nature of our ice this year from SCRD means there's no way to have a consistent week-over-week schedule. I'm proposing a fortnightly schedule, with a "week A" and "week B" format for teams. Doing this month-by-month results in uneven distribution as a result of december holidays. This gives us the best balance of ice minutes and distributes shared ice. Summary by team:

- **U18A:** Total ice: 270 min week A, 255 min week B, NO shared ice, 3 sessions.
Thursday pm ice at SCA shifts start time & end time.
Game Time: 5:30-7:45 Sundays @ GACC.
- **U18F** Total ice: 150 min week A, 210 min week B. 75 min shared ice both weeks, 3 sessions.
gets *alternating* Wednesday PM ice at GACC & longer ice on Thursdays at GACC, alternating.
Game Time: 12:45-2:15 Saturdays @ GACC
- **U18C1 & U18C2:** Total Ice: 135min week A, 165 min Week B. NO shared ice, 2 sessions.
alternate *location* and *duration* every week Thursday AM, so that their ice time is even, as Thursday am is only 1hr. Coaches can decide if they want to do this, or fine with uneven ice.
Game Time: 9:15-10:45 & 11-12:30pm Saturdays @ GACC, alternating
- **U15A:** Total Ice: 255 min both weeks, NO shared ice, 3 sessions
Game Time: 3:45-5:15 Sundays @ GACC
- **U15F:** Total Ice: 150 min both weeks. 75 min shared ice, 2 sessions *Top conflict ice candidate.*
Game Time: 11-12:30 Sundays @ SCA
- **U15C:** Total ice: 240 min week A - 3 sessions, 165 min week B - 2 sessions, 75 min shared ice both weeks.
gets alternating ice on Tuesdays/Wednesdays: Shared ice with U13A on Tuesdays, followed by solo ice Wednesdays, or shared ice on Wednesdays with Goalie clinic. Hopefully U13A + U15C make good scrimmages. *QUESTION:* is U15F a better scrimmage partner than U15C?
Game Time: 4:45-6:15pm Saturdays @ SCA
- **U13A:** Total Ice: 240 min week A, 210 min week B; 75 min shared ice week A. 3 sessions
Gets alternating shared ice with U15C Tuesdays at SCA.
Game Time: 2:15-3:30pm Sundays @ GACC
- **U13F:** no team. Ice has been redistributed to gain a goalie-practice, extra conflict ice.
- **U13C1:** Total Ice: 135 min, *135 min shared Ice week A, 75 min shared ice week B.* 2 sessions.
Shared ice with U11A Thursdays week A; solo ice week B.
Game Time: 1:45-3pm Saturdays @ SCA
- **U13C2:** Total Ice: 135 min, 75 min shared ice, 2 sessions.
Game Time: 3:15-4:30pm Saturdays @ SCA
- **U11A:** Total Ice: 210 min, 60 min shared week A, 3 sessions.
Alternates shared ice with U13C1 thursdays at SCA.
Game Time: 12:45-2pm Sundays @ GACC
- **U11F:** Total Ice: 135 min, 75 min shared ice, 2 sessions.
Game Time: 9:30-10:45 Sundays @ GACC
- **U11C1:** Total Ice: 135 min week A, 150 min week B, 75 min shared Ice week A, 150 min shared ice week B, 2 sessions
Alternates solo ice Thursdays at GACC, shared ice with U11F Fridays at GACC.
Game Time: 10:45-noon Saturdays @ SCA

- **U11C2:** Total Ice: 150 min week A, 135 min week B. 150 min shared ice week A, 75 min shared week B, 2 sessions
Alternates solo ice Thursdays at GACC, shared ice with U11F Fridays at GACC.
Game Time: 12:15-1:30 Saturdays @ SCA
- **U9F, U9-1, U9-2, U7:** Total Ice: 120 min, no shared ice, 2 sessions.
- **CONFLICT ICE:** 9:15-10:15am Saturdays @ SCA; 6:30-8pm Saturdays @ SCA; 9:30-10:45am Sundays @ SCA; 5:30-7pm Sundays @ SCA until Nov 3.

C. DOHO Report

Hitting clinics: working with Nick
 Attended first tryout for all, ran practices
 Busier since Tsunami started
 Working on U18 coach selection
 Need to set up presentation for coaches for “Ice Hockey Systems”.

D. Vice-President’s Report

Tryouts and Team Formation

To date, we have successfully completed the tryout process for the following divisions:

- U18A Parent Meeting scheduled for Thursday Sept 11th, code of conduct for Players, Parents and Coaching staff to be review and signed
- U15A Final team size to be confirmed. No parent meeting set
- U13A Parent meeting scheduled for Sunday , code of conduct for Players, Parents and Coaching staff to be review and signed

The tryout process is still ongoing for U11A, and we are working to ensure it is completed in a fair and timely manner.

For transparency and to ensure fairness in both optics and process, I fully removed myself from all Rep tryout processes for U13A, U15A, and U18A. Thank you Kori, James and Nick for your support during this process.

Next Steps

- Parent Meetings: Schedule and hold parent meetings with all newly formed Rep teams to review the Code of Conduct and outline team/association expectations for the season.
- Board Compliance: Ensure all board members have reviewed and signed the Code of Conduct as part of our ongoing commitment to governance, accountability, and the positive development of minor hockey within our community.
- Discussion: Respect in sport along with CRC’s for all board members
- Goalie skates: have been having a good turnout 9-12 goalie’s and our last season we had 2 new kids try the position.
- Received carry over suspensions for 2 of our players, I passed this information on to both the head coach and recreation director.

E. Ways and Mean’s Report

Tournaments

- Tournaments are now live on the BC hockey website
- Communicating with Tom regarding ice for the tournament's timing - this is ongoing
- Still working out U13A timing around the Tsunami game

Sponsorship

- Sponsorship letter updated, currently sending them out

Website

- Possible website volunteer to help with updates, etc.

Camps

- Camps were well attended and ran smoothly
- Enio camp and coaches night, Skills with Caymen, August 25th to 27th, Pro D Day camp with Caymen

Blues Store

- The source for the sports blues store is open and is now closed. The Source is communicating directly with customers, and they will pick them up at the Source.
- Excited to also have Source sponsoring the Super Sport program.

Goalies

- Will need to have Monday night in Sechelt as it is our only Monday night ice
- Boston has agreed to come out when he is here and will continue on with Coach Jon and Ben for other goalie clinics as ice allows on weekends, etc.
- Working with Steve to keep that ice time secured as we can
- Also look at a classroom session with Boston

Tsunami

- Will be letting our members know about the Tsunami rink rat program. This will be open to U13 and up players to help assist with nets, in game entertainment etc. Starting with thier Home opener this weekend Tsunami will be offering a \$25 camp credit for Tsunami summer camps / spring hockey

Managers & Coaches meeting

- Managers & Coaches meeting added to teamsnap, September 22nd 6:30pm - 8pm at GACC

F. Registrar's Report

Division	Skater	Goaltender
U7	20	
U9	24	
U9F	13	
U11A	16	1
U11	30	
U11F	16	
U13A	15	2
U13	26	4 includes 1 underage request
U15A	18	1
U15	19	1
U15F	14	1
U18A	16	2
U18	26	4
U18F	18	1
WD/Dup	7	

TEAM SIZES

U11*	A: 15-1, C1: 14-1, C2: 13-1
U13	A: 15-2, C1: 13-2, C2: 13-2
U15	A: 18-1, C: 19-1
U18	A: 16-2, C1: 13-2, C2: 13-2

Goalies will have to be made out of skaters for C as the registered in this division

TEAM SIZES w/MISSING REGISTRATIONS

U11	A: 16-1, C1: 15-1, C2: 15-1
U13	A: 15-2, C1: 14-2, C2: 13-2
U15	A: 18-1, C: 19-1
U18	A:16-2, C1: 15-2, C2: 15-2

TOTALS **278** **17**

TOTAL **295**

There's been some changes to numbers for U11A and U18A based on new registrations. I sent the info to Caymen, Jon, and James to review so we can let the coaches know.

We need to look at the U15C roster size. If the team is ok to stay at 1 over, then we don't need to move players up to U18C. If they don't, then we need at least 2 to make it balanced at U18C. One move up will reduce the team to within regulations at least.

Overage/Underage requests:

U11C to U13C: already in my numbers for U13C to make sure we had room for him. Will depend on Caymen's recommendations

U13C to U11C: My recommendation is to deny this request. It is strictly for two reasons. If we move him down to U11C, this takes away an opportunity for development at that level for goalies, which we severely need, and he would require approval from PCAHA, as he would only be moving down to be a part time goalie and then play out the other 50%. This player is not a new player, and should remain with his age group. U11 needs to be able to develop goalies within their division so we aren't facing issues moving forward.

Helped out with the try it day. We received 2 new registrations from this one (U7 and U9)...with one more thinking about it at the U13 level.

All coaches that I have received have been added to teams. I'm working on credentials and CRC's with everyone who needs it. CATT is still not talking to the HCR, so I have to get those manually added. Will update the manager/Coach groups as they come.

U13A has been invoiced for their rep fees. Teamsnap has not allowed us to add it to the existing payment plans, but they have allowed me to create a payment plan separate in the system. I've broken them down into 3 payments of \$100 - one due at checkout, one Oct 15, and one Nov 15. These will come out automatically and I wanted to separate them from the regular season fees to not cost too much on the first of the month for people. I will do the same for the other three teams, perhaps breaking U18A into an additional payment as it will have the paid coach fee on top.

8:36pm -In camera – 9:16pm

G. Treasurer's Report

No Report

H. Secretary's Report

- i. Annual report is done
- ii. Waiting on consent forms for Charthouse
- iii. Got web training tonight

I. Director of Female Hockey Operations Report

Hosted our girls try hockey camp. Over 20 girls attended.

As of today we have had 5 girls join at u7/u9 with a couple more interested.

U11/u13

I met with both teams last Friday to go over the plans for the 2025/2026 season.

With not recruiting more players at either u11 or u13 and u11 not having a coach the U13 team was dissolved.

This season we will be declaring the following female teams
U9, U11, U15 and U18.

Other projects

Working on blues news

Posters for coastal cup

Helped with the ProD day try hockey

Up next

Start of the season communications with teams. Get them ready for balancing starting Sept 29.

Attending female committee meeting in person Sept 16

Working with Powell River for jamboree games with U9 and our U7 group

Recruiting players from First shift

Following up on other players from female they hockey that showed interest

J. Equipment Manager's Report

Jersey's Udate:

- Received and distributed amongst teams
- Distributing Tryout jerseys for "C" Division balancing

Safety Update:

- All supplies received and distributing amongst teams

New Items SCRUD Update:

- SCMH potential new Shells using the same brand we currently have for Jerseys.
- Trail Bay has proposed that if we approve the new shells that ordering can be simplified and added to our Blues store for parents/players to purchase sizes they need yearly.
- Cost of these new Shells will be \$40 with a 6-8 week turn around.
- Manager Meeting – I will provide each team this year with the new medical form to be filled out by each parent. Has this been added to the new Manager Manual?

Suggestion to get pinnies for future years for practice/tryouts.

Explain the plan behind practice jerseys and colours.

K. Director of Recreation Report

Coaching Staffs

We now are only one coach away from a full complement of head coaches in the C division. We are just missing one in the U11, but U11A cuts are not yet finalized and I anticipate 1-2 candidates to shake out. The following coaches are confirmed:

U18C Coach Evaluation

We have now completed our Coaching Evaluation of the three candidates for U18C this year. Each coach had one ice time to be evaluated.

Evaluations were made based on input from all the evaluators, as well as informal discussion with VP.

C Team Evaluations and Balancing

All age groups except U15C will be undergoing player evaluations and balancing. This upcoming weekend will be The Great Evaluation Weekend. The format will follow the Balancing Guideline.

For evaluations, the two coaches and DOHO will be in the stands, while someone appropriate to the age group runs the ice time. As soon as possible following the evaluation, the balancing draft will take place with the two coaches, Director of Recreation, and DOHO present. Given the intensity of the schedule, I will ask the board if we can conduct the drafts without DOHO present.

In the following week, balancing games will be held to 'tweak' the rosters. Teams will be officially finalized by September 20th.

U9 Parent Meeting Summary

I had the U9 coach and parent meeting on Tuesday September 2nd, during which 2-3 parents brought up the idea of having Major/Minor teams vs two Developing teams. I've summarized their concerns in a previous email to you all following the meeting, and I've heard feedback from everyone on the Board.

L. RIC, Aspen Wing

Clinics are set. Returning officials level 2 and 3 Sept 18, all Levels 1s and new level 2s Sept 20th . We need to recruit new Adults with the new 4 man pilot program finding officials has proven to be a bid difficult. Upon Clinic completion Adora will take over all assigning with myself overseeing.

7. New Business:

- a. Third jersey plan
 - i. Third jersey will remain the same.
 - ii. Cost of new jersey will be split among team – if the jersey if for number conflict.
 - iii. If this is the players first jersey, it's their cost to cover (full price).
 - iv. Socks are players responsibility.
 - v. All teams must have a #25 as a spare.
 - vi. Each team votes/survey on whether to participate in 3rd jersey. (50%)
- b. Try out fee refund policy
 - i. Revisit when reviewing P&P.
- c. Doho Underage/Overage recommendations
- d. U15C and U18A/C Roster Sizes
- e. Review of the hockey shell and possible approval of using a new version by Laga

8. Next Meeting date: Oct 7 – Gibsons (potentially)

9. Adjournment: 10:30pm